

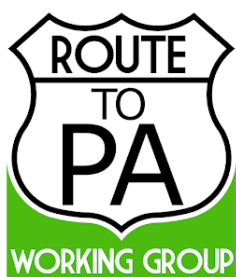


Raising Open and User-friendly Transparency- Enabling Technologies for Public Administrations



Project number 645860

H2020-INSO-2014



Administrator Guide

SPOD (3.2)

(Final, version 3.0, 31/01/2018)

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WISE&MUNRO



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Subject: Administrator Guide

TABLE OF CONTENTS

1	Social Platform for Open Data (SPOD)	5
2	Registration process (OAUTH2)	5
2.1	Dis/Enable user registration	7
3	Registration process (OpenID protocol)	9
3.1	Dis/Enable user registration	9
3.2	Create a new user account	10
3.3	Facebook Connect	12
4	Management of plugins in SPOD	13
4.1	Add or Delete a new open data portal in the Controllet	15
4.2	Delete, rename a room in Agora	16
4.3	Export Discussion.....	18
4.3.1	Discussion in Agora	18
4.3.2	Discussion in Cocreation data	22
4.4	How to customize What's new	24
4.4.1	How to customize a tweet: an example.....	24
4.5	Cocreation data room in admin dashboard	27
4.5.1	Publish on CKAN platform	28
4.5.2	Analysis tab	29
4.6	How manage your users	30
4.6.1	User profile	30
4.6.2	How to add a new role.....	33
4.6.3	Moderator for Agora.....	37
4.6.4	Moderator for Events.....	37
4.6.5	Moderator of the cocreation data room	38
4.6.6	Moderator of a Publisher.....	39
4.6.7	Profile questions	41
5	Mass mailing.....	44
6	Share on social media.....	44
7	Privacy setting	45
7.1	Discussion in Agora with privacy setting.....	45
7.2	Privacy in each page in SPOD.....	51
7.3	Activity notification for cocreation room.....	52
8	Activity notification: how to customize e-mail	53
9	Events	54

10	Add new Open Data provider with caching mechanism	55
11	Integrating SPOD with UltraClarity	56
12	Language.....	59
12.1	Edit language (English version)	59
12.2	Edit language (French version)	60
12.2.1	Example: edit language.....	62
12.2.2	How to identity sections in SPOD	64

1 SOCIAL PLATFORM FOR OPEN DATA (SPOD)

This guide devoted to the system administrators of SPOD (Social Platform for Open Data) platform to manage how add a new account, how add a new open data portal or delete a room in the Agora and so on.

The available Oxwall Software Documentation describes the following sections, for more details click on this link: <https://wiki.oxwall.com/index> .

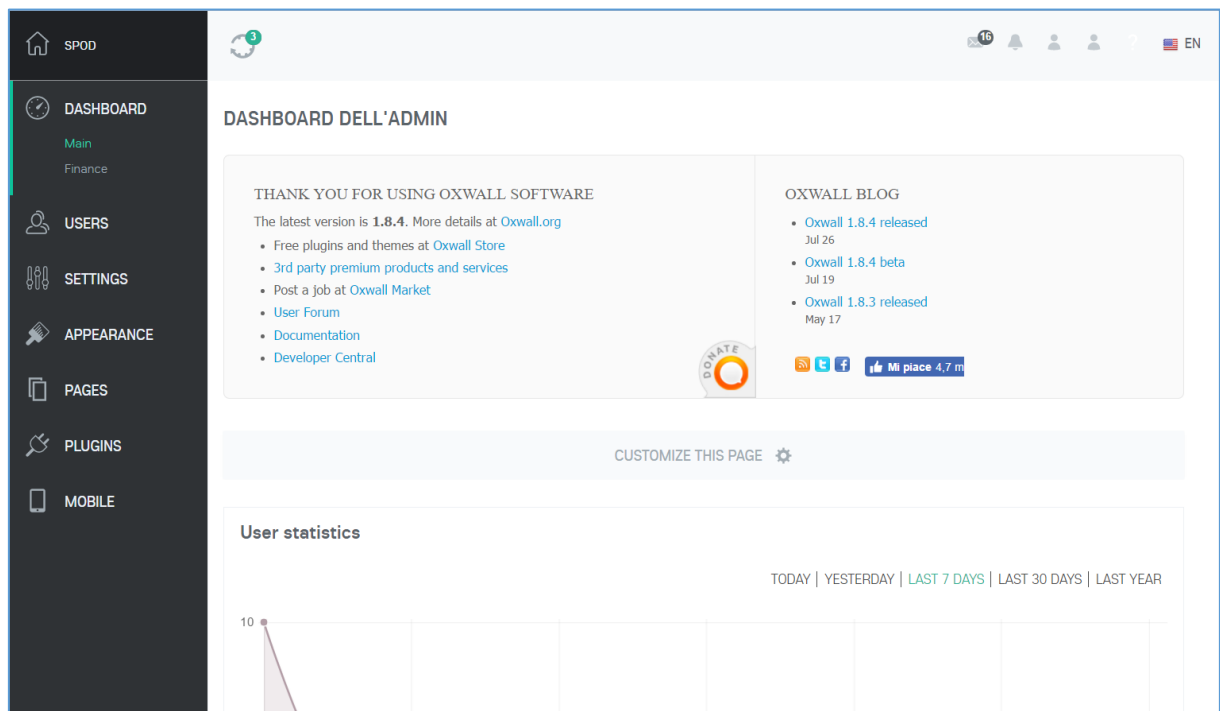


Figure 1: Administration UI dashboard

If you have administrator right on SPOD platform you can:

- To manage languages used on SPOD platform:
 - [How to manage the languages on the site?](#) explains how editing existing languages values in the edit Language areas; how to upload a language packs, how translate my site to another language, how backup the language; how delete/deactivate the language. (See more details in this document in the section 12).
- Management of plugins in SPOD (see section 4)

2 REGISTRATION PROCESS (OAUTH2)

The registration process allows to enable the registration of a new user or add manually a new user.

After logging of a user with administrator right, click on the following link to manage the accounts:

- <http://xxxx.routetopa.eu/oauth2/admin/user>

change **xxxx** with name of your platform (e.g.: prato.routetopa.eu (Prato Pilot), spod.routetopa.eu (SPOD Pilot), Dublin.spod.routetopa.eu (Dublin Pilot), spod.databenc.it (Hetor pilot), etc.

The following page is showed:

ID	Username	E-mail	Roles	Status	Last login	Registered	
1	rtpa::user::1	webmaster@routetopa.eu	admin	✓	2017-10-20 11:10:12	2017-10-18 09:51:46	
2	rtpa::user::2	user_2@routetopa.eu		✓		2017-10-18 16:01:15	
3	rtpa::user::3	[REDACTED]		✓		2017-10-18 16:01:15	
4	rtpa::user::4	[REDACTED]		✓		2017-10-18 16:01:15	
5	rtpa::user::5	[REDACTED]		✓		2017-10-18 16:01:15	
6	rtpa::user::6	[REDACTED]		✓		2017-10-18 16:01:15	
7	rtpa::user::7	[REDACTED]		✓		2017-10-18 16:01:15	
8	rtpa::user::8	[REDACTED]		✓		2017-10-18 16:01:15	

An example

You must know the e-mail of a user, for example create a test user:

TestUser = Mary@routetopa.eu

You can use any software on line to generate an initial password that the user can reset the password

For example, you can use the following:

<http://www.generate-password.com/>

Now your test User has the following login and password:

Login = Mary@routetopa.eu

Password = 2sOro3NVT6

You are ready to create a new user in SPOD, see the following section.



Add user

E-mail

Password

Confirm password

☐ This user is banned

☐ This user is admin

SAVE



2.1 DIS/ENABLE USER REGISTRATION

To dis/enable the registration of a user, click on the “Disable User Registration” button; user registration are open, i.e. the users can sign-up through SPOD platform.

Click on the main “Administration” >>Settings

ID	Username	E-mail	Roles	Status	Last login	registered
1	rtpa:user:1	[redacted]	admin	✓	2017-10-20 11:10:12	2017-10-18 09:51:46
2	rtpa:user:2	[redacted]		✓		2017-10-18 16:01:15
3	rtpa:user:3	[redacted]		✓		2017-10-18 16:01:15
4	rtpa:user:4	[redacted]		✓		2017-10-18 16:01:15
5	rtpa:user:5	[redacted]		✓		2017-10-18 16:01:15
6	rtpa:user:6	[redacted]		✓		2017-10-18 16:01:15
7	rtpa:user:7	[redacted]		✓		2017-10-18 16:01:15
8	rtpa:user:8	[redacted]		✓		2017-10-18 16:01:15

To enable the users 'registration' the "Allow users' registration" section must be checked.

Instance title
ROUTE-TO-PA

☐ Allow users' registration

Check authentication API

- ✓ Enable JSONP API
- ✓ Enable CORS API

3 REGISTRATION PROCESS (OPENID PROTOCOL)

(Only for the Issy platform (issy.routeopa.eu))

The registration process allows to enable the registration of a new user or add manually a new user.

After logging of a user with administrator right on OpenId, click on the following link to manage the accounts:

- http://xxx.routeopa.eu/openid/index.php/admin_users

change xxx with name of your platform (e.g.: prato.routeopa.eu (issy.routeopa.eu (Issy Pilot), denhaag.routeopa.eu (Den Haag Pilot).

The following page is showed:

webmaster@routeopa.eu Your profile Admin Log out EN

Manage OpenID accounts

User registrations are open: users can sign-up through SPOD. [DISABLE USER REGISTRATION](#) →

[ADD NEW ACCOUNT](#) → (2) Create a new user account

Role	UUID	Email		
			edit	del
			edit	del
			edit	del
			edit	del
			edit	del
			edit	del
			edit	del
admin			edit	del
			edit	del
			edit	del
			edit	del
			edit	del
			edit	del
			edit	del
			edit	del
			edit	del
			edit	del
			edit	del
			edit	del
			edit	del
admin			edit	del

All features will be detailed in the following sections:

(1) Dis/Enable user registration (see 3.1 section)

(2) Create a new user account (see 3.2 section)

3.1 DIS/ENABLE USER REGISTRATION

To dis/enable the registration of a user, click on the “Disable User Registration” button; user registration are open, i.e. the users can sign-up through SPOD platform.

administrator@email.com

Your profile

Admin

Log out

EN


Manage OpenID accounts

User registrations are **open**: users can sign-up through SPOD.

DISABLE USER REGISTRATION →

ADD NEW ACCOUNT →

Role	UUID	Email		
	0-017-56-086-1000-111-10076500-1-0	@mail.com	edit	del
admin		@email.com	edit	del



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3.2 CREATE A NEW USER ACCOUNT

The first step

You must know the e-mail of a user, for example create a test user:

TestUser = Mary@routetopa.eu

You can use any software on line to generate an initial password that the user can reset the password

For example, you can use the following:

<http://www.generate-password.com/>

Now your test User has the following login and password:

Login = Mary@routetopa.eu

Password = 2sOro3NVT6

You are ready to create a new user in SPOD, see the following section.


The second step

After logging of a user (the user must be administrator role), click on the following link to manage the accounts:

- http://xxx.routetopa.eu/openid/index.php/admin_users

change **xxx** with name of your platform (e.g.: prato.routetopa.eu (Prato Pilot), groningen.routetopa.eu (Groningen Pilot), issy.routetopa.eu (Issy Pilot), denhaag.routetopa.eu (Den Haag Pilot), Dublin spod.routetopa.eu (Dublin Pilot).


The following page is showed:


webmaster@routetopa.eu
Your profile
Admin
Sign out
EN

Manage OpenID accounts


ADD NEW ACCOUNT →

Role	UUID	Email		
			edit	del
			edit	del
			edit	del
			edit	del
admin			edit	del
			edit	del
admin			edit	del
			edit	del
			edit	del
			edit	del



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Click on the “Add new account” button and the following page is shown:


webmaster@routetopa.eu
Your profile
Admin
Sign out
EN

Edit OpenID account

E-mail
Password
Confirm password

SAVE →
CANCEL ×



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Fill out details as “E-mail”, “Password”, “Confirm password” fields and a new user is added on SPOD platform.

When a new user logs to the platform the first time, s/he must complete his/her profile with “Real name”, Gender, Birthday information:

Complete your profile

Required profile questions

Basic

Real name First name and Last name

Gender ☐ Male ☐ Female

Birthday Day Month Year

CONTINUE

TERMS OF USE | PRIVACY POLICY | FEEDBACK | VIDEO MANUAL | DOWNLOAD MANUAL

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ORINALL SOFTWARE

Chat

3.3 FACEBOOK CONNECT

This plugin enables your visitors to sign in to SPOD site using their Facebook accounts, furthermore it allows users to join, sign in, and synchronize profile info using their Facebook accounts in SPOD platform. (**Available on SPOD platform with enabled user registration**).

DASHBOARD

USERS

SETTINGS

APPEARANCE

PAGES

PLUGINS

Installed Plugins

Available Plugins

Add New

INSTALLED PLUGINS

Active Plugins

Activity notifications

Real-time and email notifications about site activity

Cache Extreme

Clear the cache while not in DEV-mode

Contact Us

"Contact us" page with the ability to choose departments (email addresses)

Events

Create public and private events within your community, let people RSVP and discuss

Facebook Connect

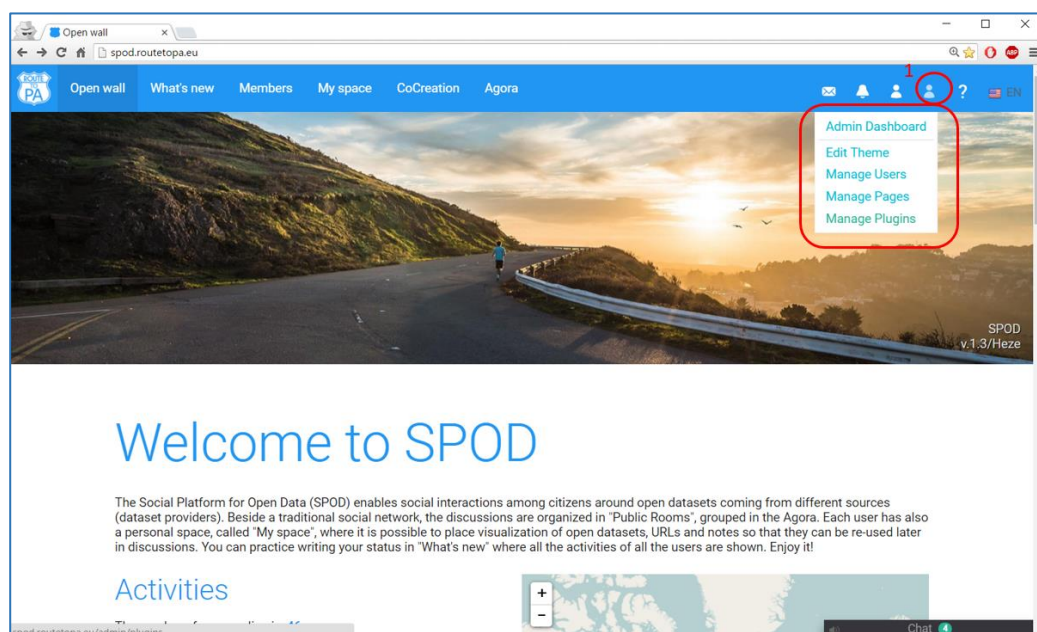
Allow users to join, sign in, and synchronize profile info using their Facebook accounts

How to manage the Facebook connect plugin, read documentation available at the following address:

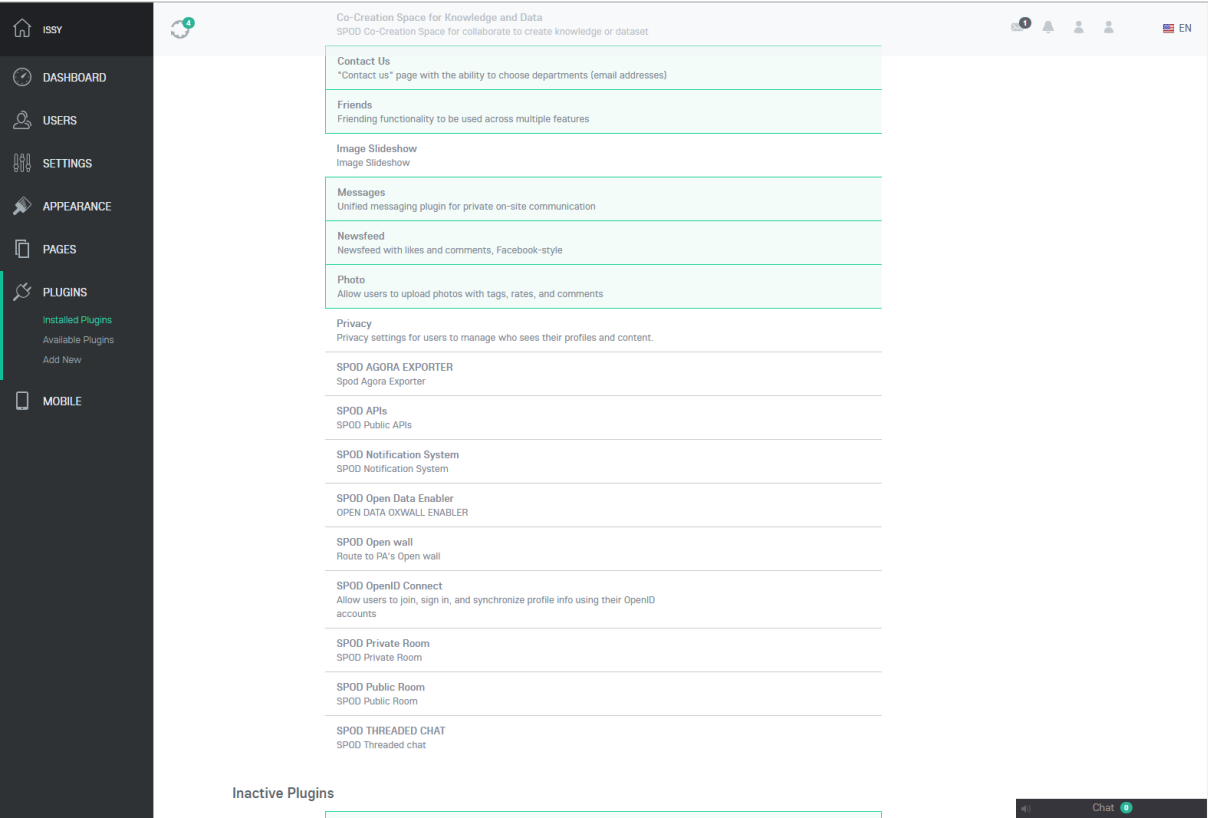
- <https://wiki.oxwall.com/plugin-tuts:facebook-connect>

4 MANAGEMENT OF PLUGINS IN SPOD

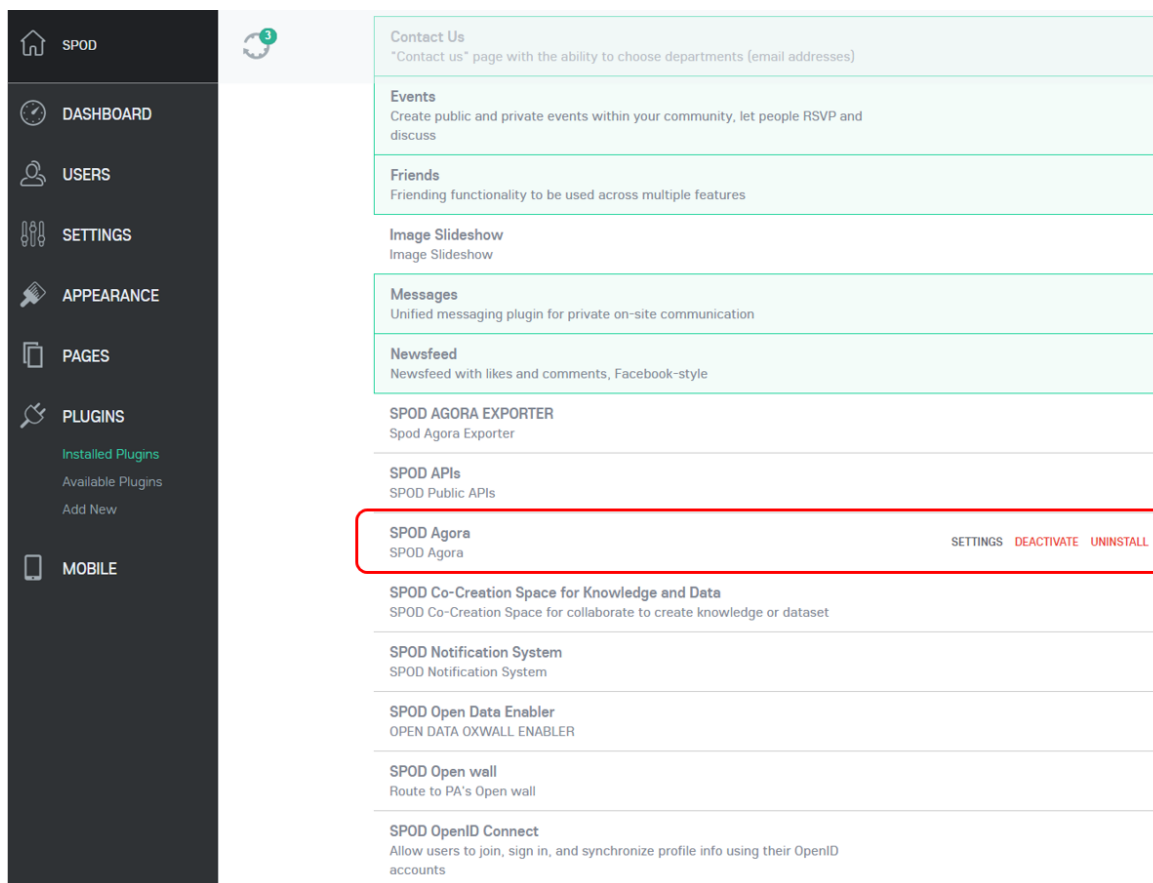
You can open admin dashboard by clicking on the right corner of the top navigation bar, the second user icon (named number one, see screenshot below):



and select “Manage Plugins” from the menu and the administrator panel is showed (see below screenshot)

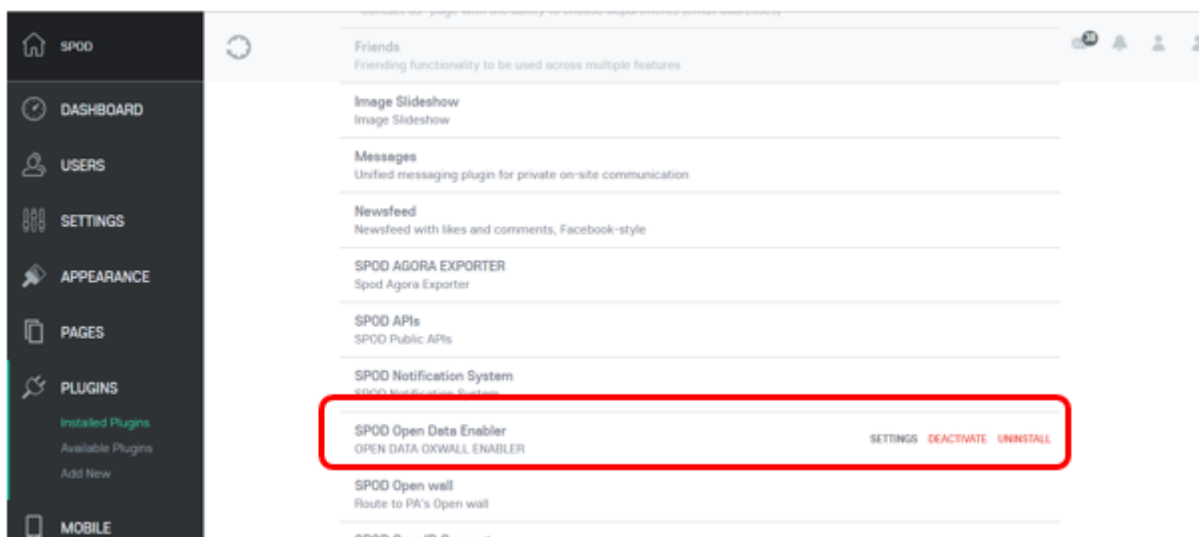


And select the plugin to setting, for example, clicking on the “SPOD Public Room” plugin to delete, or rename a room click on the “SETTINGS” link.

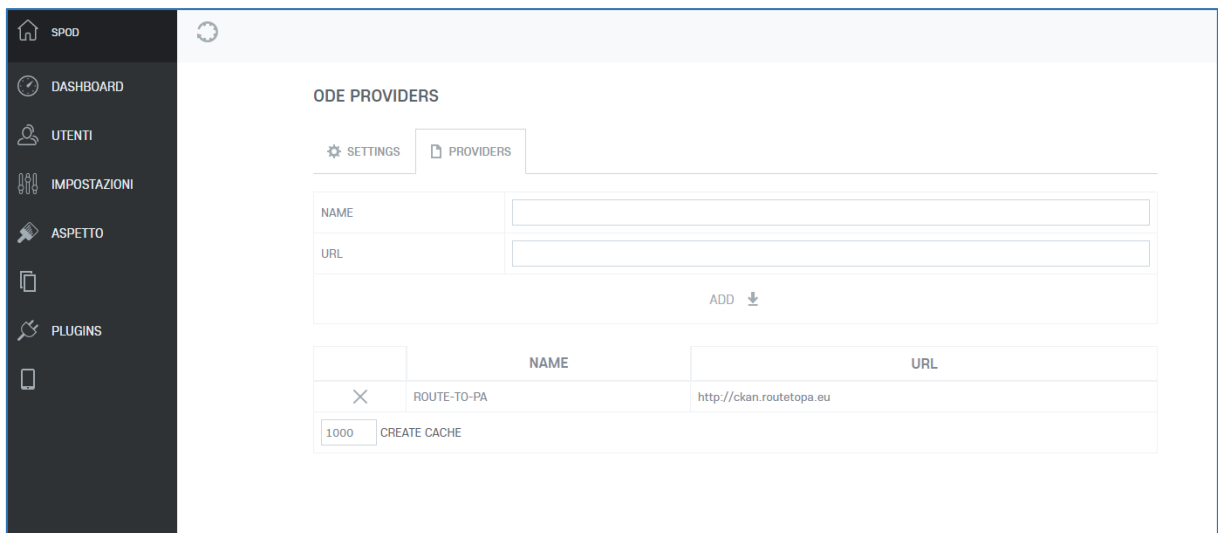


4.1 ADD OR DELETE A NEW OPEN DATA PORTAL IN THE CONTROLLET

In the admin panel of the “Installed Plugin” page within SPOD platform, select, among the Active Plugins, “SPOD Open Data Enabler” plugin and click on the “Settings”



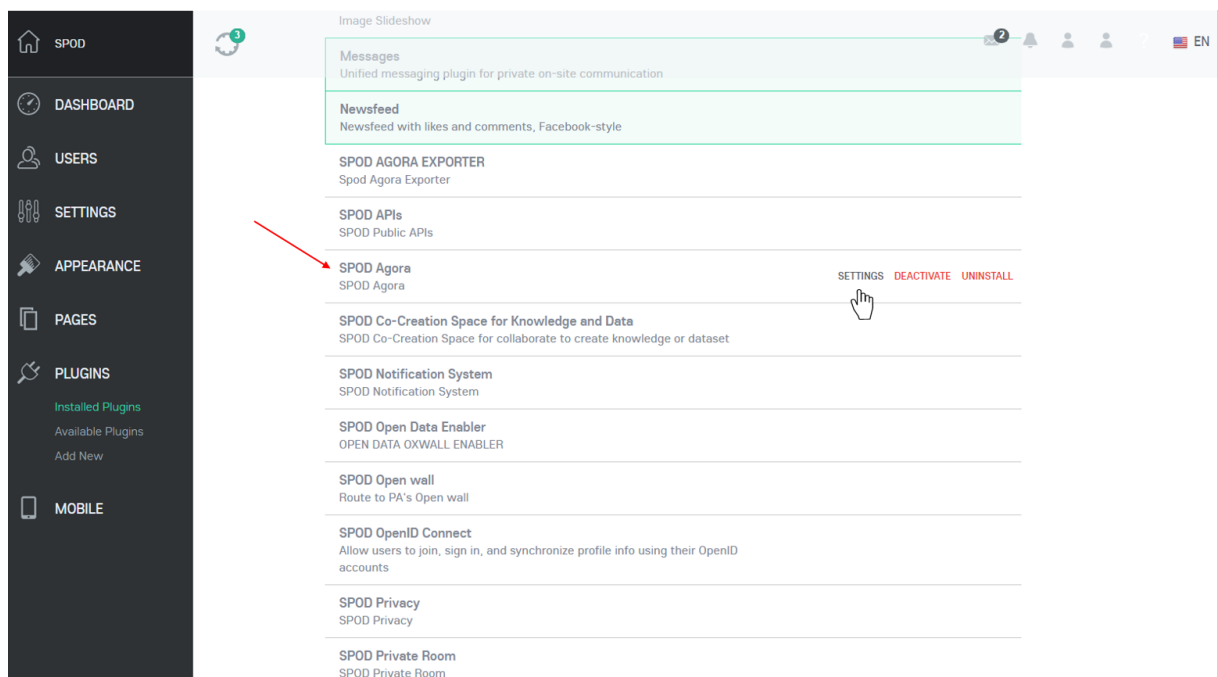
A new window appears and click on the “PROVIDERS” tab to fill out the open data provider field (e.g. NAME, OPEN DATA URL) to add a new open data portal, at last click on “Create cache” link, it requires a few time.



To delete an open data portal, click the button with an 'X' and at last click on "Create cache"; it requires a few time.

4.2 DELETE, RENAME A ROOM IN AGORA

In the admin panel of the "Installed Plugin" page within SPOD platform, select, among the Active Plugins, "SPOD Agora" plugin and click on the "Settings"



To delete a room, you must click the button with 'X' at left side of a selected room to delete; for example in the below screenshot, the button with 'X' highlighted in red, allows to delete a room with subject "Purchase order over 20000" and a dialog appears to confirm the room to delete:

SPOD

DASHBOARD

USERS

SETTINGS

APPEARANCE

PAGES

PLUGINS

MOBILE

3

2

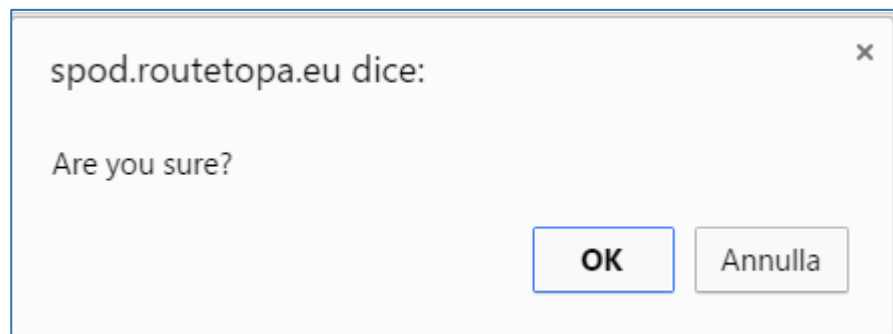
EN

AGORA

Is visible for not logged users

SAVE

	SUBJECT	BODY	# COMMENTS	# OPEN DATA	CREATED
X	Tutorial Agora	Agora dimostrativa	7	2	2017-03-22 11:22:52
X	Dati Storici Prato	Georiferire Dati Storici su I	3	0	2017-03-18 20:58:50
X	Protezione Civile	Aggiornamenti dalla Protez	3	0	2017-01-17 00:50:39
X	Alberi	Ciao a tutt*, mi chiedevo s	14	2	2017-01-02 21:30:40
X	Raccolta Differenziata	Dati sulla raccolta differen	4	0	2016-12-28 21:52:59



Indeed, to rename a room of the Agora click a room name on the "SUBJECT" Column (see screenshot below)

SPOD

DASHBOARD

USERS

SETTINGS

APPEARANCE

PAGES

PLUGINS

MOBILE

3

2


EN

AGORA

Is visible for not logged users

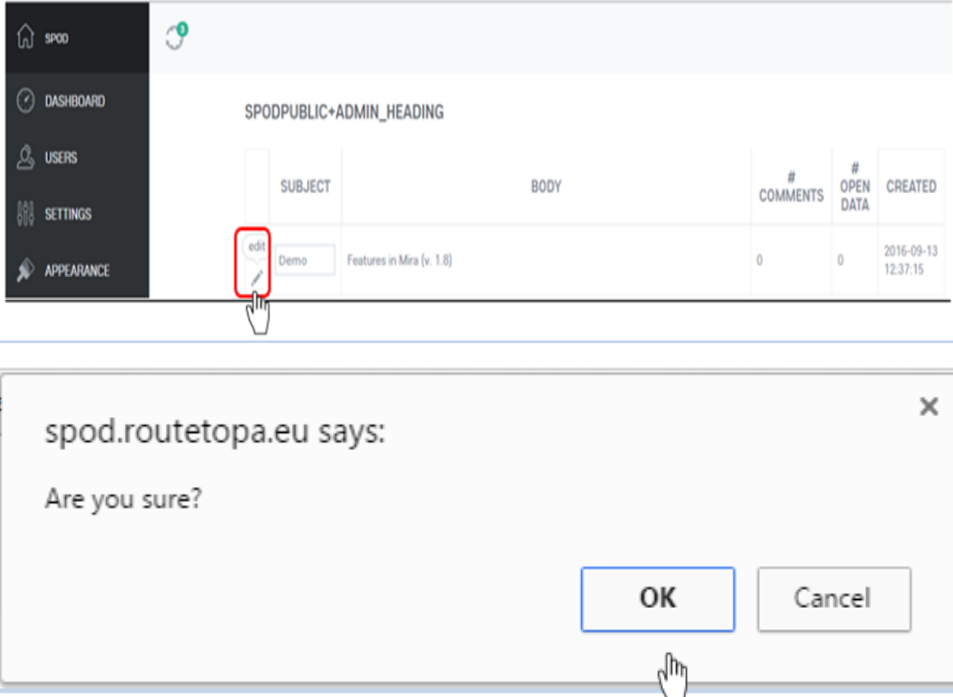
SAVE

	SUBJECT	BODY	# COMMENTS	# OPEN DATA	CREATED
X	Tutorial Agora	Agora dimostrativa	7	2	2017-03-22 11:22:52
X	Dati Storici Prato	Georiferire Dati Storici su I	3	0	2017-03-18 20:58:50
X	Protezione Civile	Aggiornamenti dalla Protez	3	0	2017-01-17 00:50:39
X	Alberi	Ciao a tutt*, mi chiedevo s	14	2	2017-01-02 21:30:40
X	Raccolta Differenziata	Dati sulla raccolta differen	4	0	2016-12-28 21:52:59

Then, click on the  edit icon and confirmation message appears (see below screenshot):

1)
Edit the
name of
subject

2)
Confirmation
message

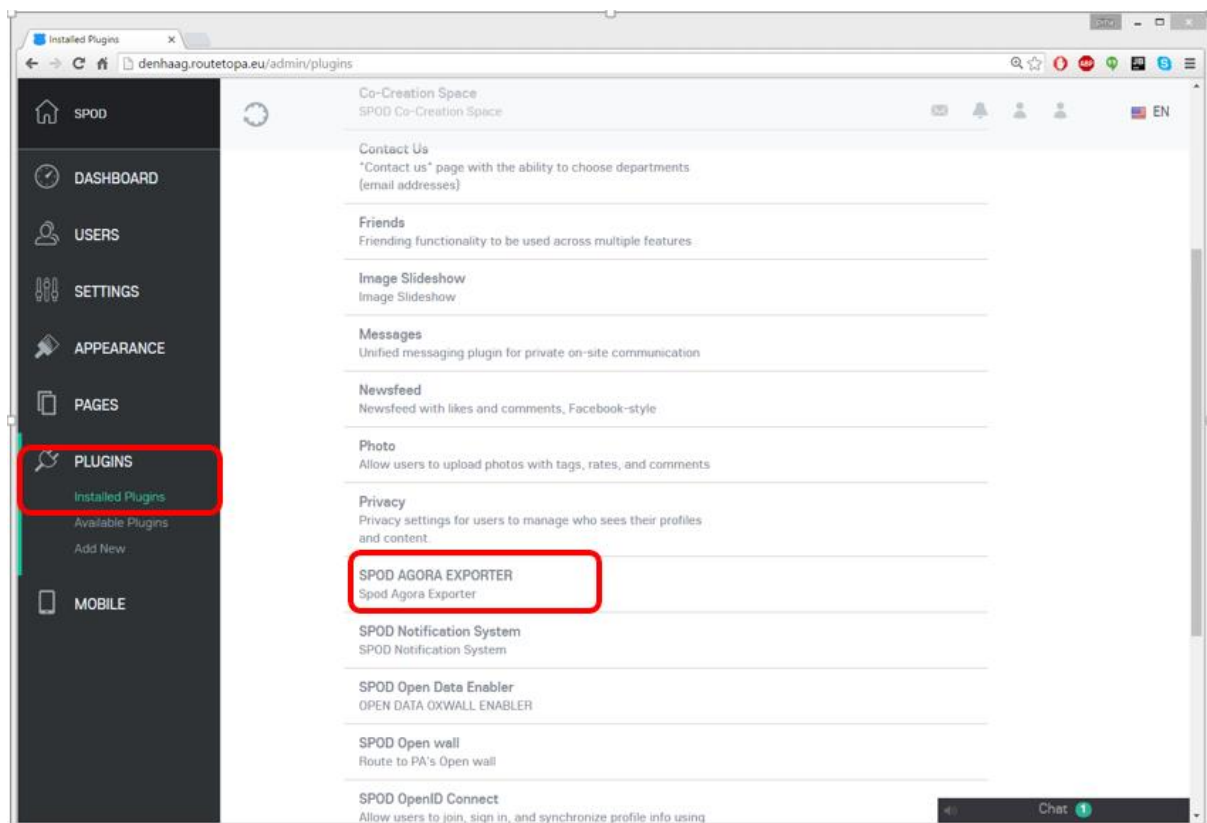


The screenshot shows the SPOD admin interface. On the left is a sidebar with menu items: SPOD, DASHBOARD, USERS, SETTINGS, and APPEARANCE. The main area displays a table titled 'SPODPUBLIC+ADMIN_HEADING'. The table has columns: SUBJECT, BODY, # COMMENTS, # OPEN DATA, and CREATED. A row is visible with 'Demo' in the SUBJECT column and 'Features in Mira (v. 1.8)' in the BODY column. An 'edit' button with a pencil icon is highlighted with a red box and a hand cursor. Below the table, a confirmation dialog box is shown with the text 'spod.routetopa.eu says: Are you sure?' and 'OK' and 'Cancel' buttons. A hand cursor is pointing at the 'OK' button.

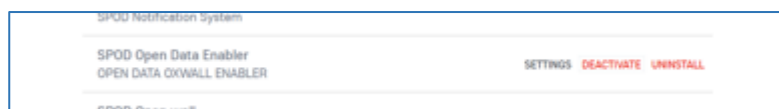
4.3 EXPORT DISCUSSION

4.3.1 DISCUSSION IN AGORA

In the admin panel of the “**Installed Plugin**” page within SPOD platform, select, among the Active Plugins, “**SPOD AGORA EXPORT**” plugin and click on the “**Settings**”



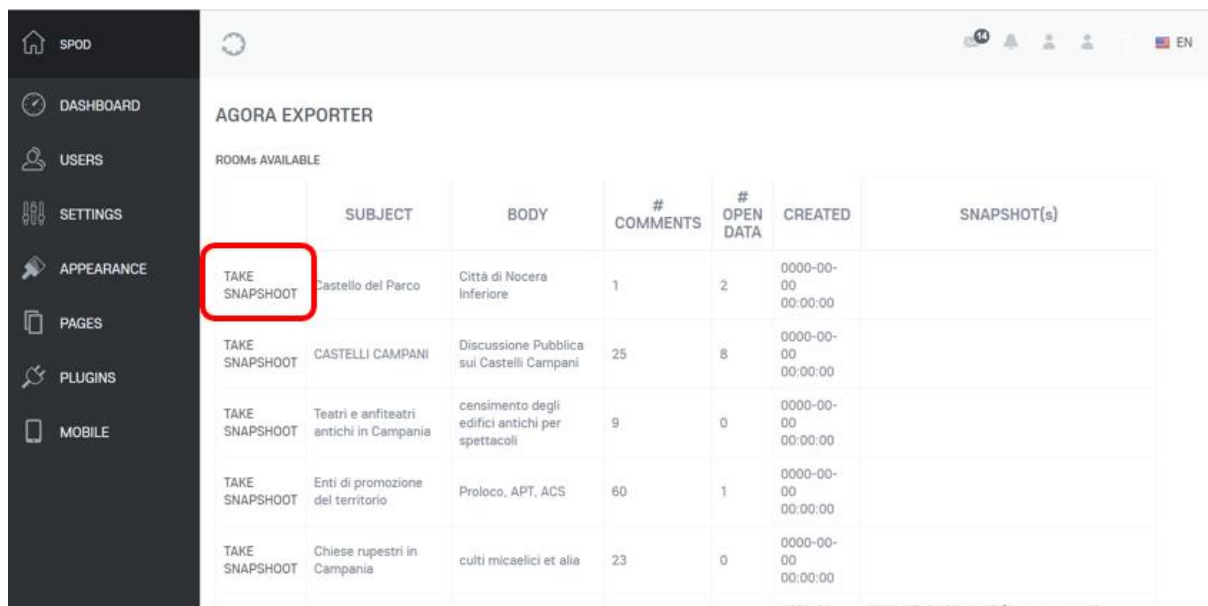
In particular, you can see for each plugin: *SETTINGS*, *DEACTIVATE* and *UNINSTALL*, click on the “*SETTINGS*” link



A new window appears:

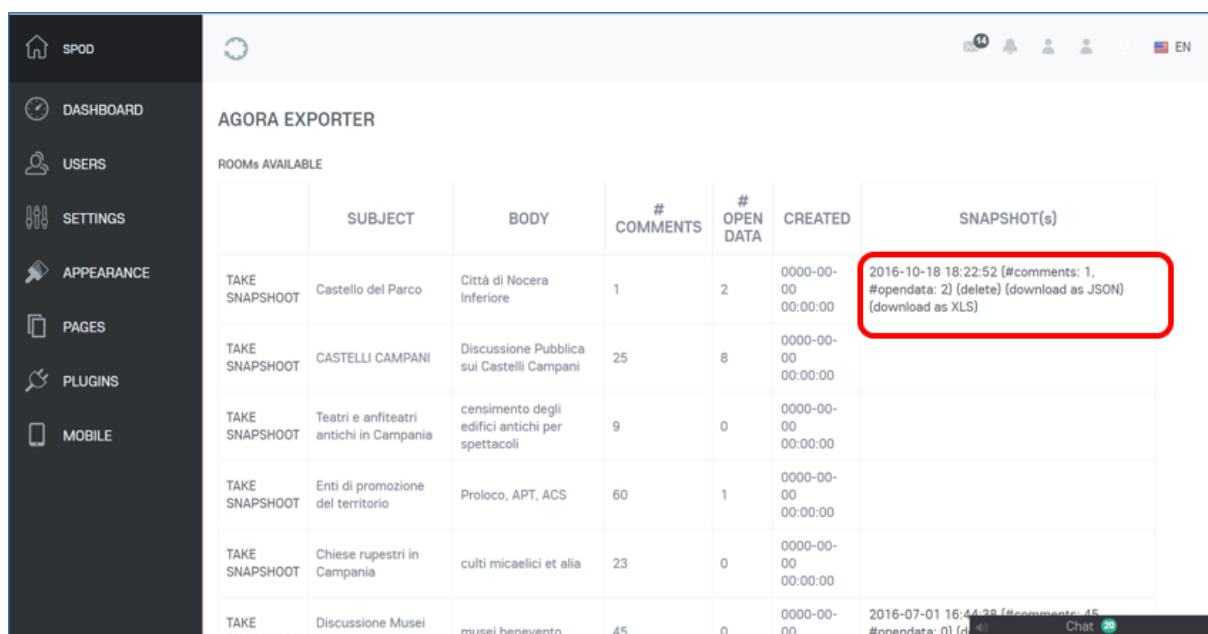
	SUBJECT	BODY	# COMMENTS	# OPEN DATA	CREATED	SNAPSHOT(s)
TAKE SNAPSHOT	Castello del Parco	Città di Nocera Inferiore	1	2	0000-00-00 00:00:00	
TAKE SNAPSHOT	CASTELLI CAMPANI	Discussione Pubblica sui Castelli Campani	25	8	0000-00-00 00:00:00	
TAKE SNAPSHOT	Teatri e anfiteatri antichi in Campania	censimento degli edifici antichi per spettacoli	9	0	0000-00-00 00:00:00	
TAKE SNAPSHOT	Enti di promozione del territorio	Proloco, APT, ACS	60	1	0000-00-00 00:00:00	
TAKE SNAPSHOT	Chiese rupestri in Campania	culti micaelici et alla	23	0	0000-00-00 00:00:00	
					0000-00-00	2016-07-01 16:44:28 (#comments: 45)

To see a discussion of a room, in the table named “**ROOMS AVAILABLE**” click on the “TAKE SNAPSHOT” (on the left side of the screenshot):



	SUBJECT	BODY	# COMMENTS	# OPEN DATA	CREATED	SNAPSHOT(s)
TAKE SNAPSHOT	Castello del Parco	Città di Nocera Inferiore	1	2	0000-00-00 00:00:00	
TAKE SNAPSHOT	CASTELLI CAMPANI	Discussione Pubblica sui Castelli Campani	25	8	0000-00-00 00:00:00	
TAKE SNAPSHOT	Teatri e anfiteatri antichi in Campania	censimento degli edifici antichi per spettacoli	9	0	0000-00-00 00:00:00	
TAKE SNAPSHOT	Enti di promozione del territorio	Proloco, APT, ACS	60	1	0000-00-00 00:00:00	
TAKE SNAPSHOT	Chiese rupestri in Campania	culti micaelici et alia	23	0	0000-00-00 00:00:00	

A table with details appears (see screenshots below). See “SNAPSHOT(s)” column of the “ROOMS AVAILABLE” table, where to see the discussion to analyse:



	SUBJECT	BODY	# COMMENTS	# OPEN DATA	CREATED	SNAPSHOT(s)
TAKE SNAPSHOT	Castello del Parco	Città di Nocera Inferiore	1	2	0000-00-00 00:00:00	2016-10-18 18:22:52 (#comments: 1, #opendata: 2) (delete) (download as JSON) (download as XLS)
TAKE SNAPSHOT	CASTELLI CAMPANI	Discussione Pubblica sui Castelli Campani	25	8	0000-00-00 00:00:00	
TAKE SNAPSHOT	Teatri e anfiteatri antichi in Campania	censimento degli edifici antichi per spettacoli	9	0	0000-00-00 00:00:00	
TAKE SNAPSHOT	Enti di promozione del territorio	Proloco, APT, ACS	60	1	0000-00-00 00:00:00	
TAKE SNAPSHOT	Chiese rupestri in Campania	culti micaelici et alia	23	0	0000-00-00 00:00:00	
TAKE SNAPSHOT	Discussione Musei	musei benevento	45	0	0000-00-00 00:00:00	2016-07-01 16:44:38 (#comments: 45, #opendata: 0) (delete) (download as JSON) (download as XLS)

To see discussion of a specific room in Excel file, click on the “**Download as XLS**” link and the download of an Excel file starts. The excel file contains the discussion of each selected room

Another example is the following, to see html page with discussion and datalet click on the link highlighted in green:

SPOD
DASHBOARD
USERS
SETTINGS
APPEARANCE
PAGES
PLUGINS
MOBILE

Vittorio Sgarano: è lo che da professor, pensavo fosse solo una guida interessante -> 14 July 2016 16:44

Giuliano Gambino: Come detto in riunione, al momento, l'abbiamo sfogliata più per checking che per ricerca vera e propria -> 11 July 2016 18:1

Gianluca Santangelo: Okk -> 12 July 2016 13:49

Angela Corlò: servono dati su castelli del cliente? ho vari files della mia tesi di dottorato -> 12 July 2016 17:14

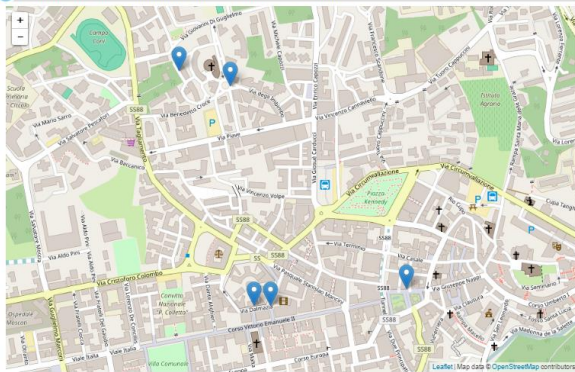
Angela Corlò: ho messo le notizie nello spazio di coCreation -> 12 July 2016 17:18

Giuliano Gambino: grazie per il materiale -> 12 July 2016 17:40

Angela Corlò: Ragazzi, le notizie che trarre da questo sito (<http://xoomer.virgilio.it/anafin/>) prendetele con molte cautele, è un sito costruito per un progetto di una scuola superiore, quindi abbastanza amatoriale -> 12 July 2016 17:44

Vittorio Sgarano: Ciao -> 19 July 2016 11:32


Platform Administrator: i luoghi della cultura ad Avelino -> 26 July 2016 8:26



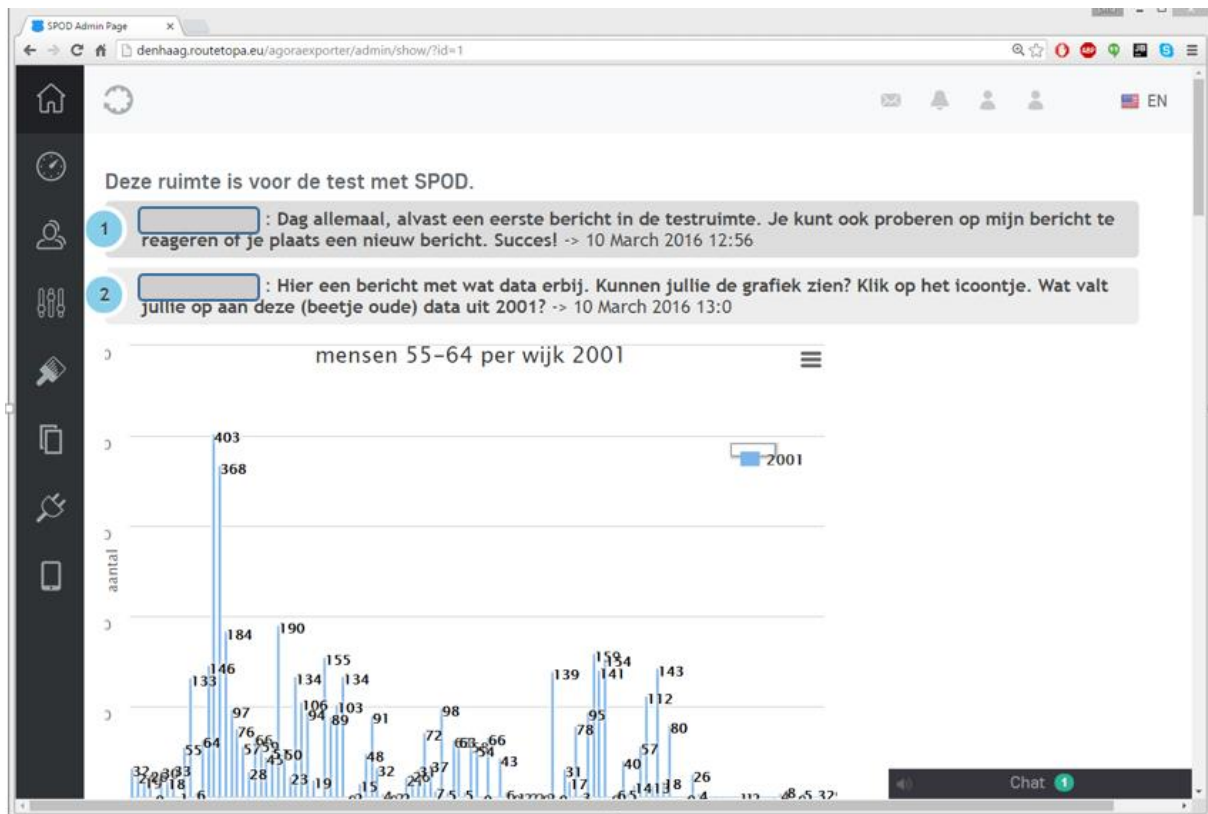
A map of Avelino, Italy, showing various streets and landmarks. Several blue location pins are placed on the map, indicating specific points of interest or cultural locations. The map includes labels for streets like Via Mario Longo, Via Immacolata, Via Principe Amedeo, Via Cavour, Via Garibaldi, Via Mazzini, Via Dante Alighieri, Via G. Cesare, Via S. Caterina, Via S. Maria, Via S. Rocco, Via S. Antonio, Via S. Giovanni, Via S. Paolo, Via S. Pietro, Via S. Michele, Via S. Eustachio, Via S. Vito, Via S. Andrea, Via S. Luca, Via S. Matteo, Via S. Giacomo, Via S. Filippo, Via S. Bartolomeo, Via S. Ponzio, Via S. Prassede, Via S. Apollinare, Via S. Felice, Via S. Cirillo, Via S. Procolo, Via S. Ilario, Via S. Lazzaro, Via S. Vittore, Via S. Zaccaria, Via S. Niccolò, Via S. Donato, Via S. Nino, Via S. Girolamo, Via S. Savino, Via S. Petronio, Via S. Eusebio, Via S. Agostino, Via S. Valentino, Via S. Eufemia, Via S. Sofia, Via S. Margherita, Via S. Caterina, Via S. Lucia, Via S. Martina, Via S. Anna, Via S. Barbara, Via S. Ursula, Via S. Cecilia, Via S. Dorothea, Via S. Margareta, Via S. Katarina, Via S. Verónica, Via S. Catalina, Via S. Inés, Via S. Antonia, Via S. Juana, Via S. Isabel, Via S. María de la Concepción, Via S. María de los Angeles, Via S. María de la Victoria, Via S. María de la Esperanza, Via S. María de la Caridad, Via S. María de la Salud, Via S. María de la Cruz, Via S. María de la Soledad, Via S. María de la Purísima, Via S. María de la Encarnación, Via S. María de la Asunción, Via S. María de la Trinidad, Via S. María de la Santa Trinitat, Via S. María de la Santíssima Trinidad, Via S. María de la Santísima Trinidad y San Juan Evangelista, Via S. María de la Santísima Trinidad y San Juan Evangelista y San Juan Evangelista.

Av: Luoghi della cultura milibest
Source: <http://open.databenc.it/dataset>
Powered by ROUTE TO RA

Angela Corlò: Mappa generale generata sul dataset pubblicato il 29/07/16 -> 29 July 2016 16:56



A general map showing the distribution of cultural locations across the region. It features a network of roads and green spaces, with several red dots indicating the locations of cultural heritage sites. The map provides a broader geographical context than the previous one.



In your browser from drop-down menu, select “save as...” to save the complete web page as “Html” page

4.3.2 DISCUSSION IN COCREATION DATA

Select, among the Active Plugins, “**SPOD Cocreation Space for knowledge and data**” plugin and click on the “**Settings**”

3

Messages

Unified messaging plugin for private on-site communication

1

Newsfeed

Newsfeed with likes and comments, Facebook-style

SPOD AGORA EXPORTER

Spod Agora Exporter

SPOD APIs

SPOD Public APIs

SPOD Co-Creation Space for Knowledge and Data

SPOD Co-Creation Space for collaborate to create knowledge or dataset

SPOD Notification System

SPOD Notification System

SPOD Open Data Enabler

OPEN DATA OXWALL ENABLER

SPOD Open wall

Route to PA's Open wall

SPOD OpenID Connect

Allow users to join, sign in, and synchronize profile info using their OpenID accounts

Click on the "Analysis" tab (1) to see all discussion data room and to download the discussion (2) on the left side.

SPOD

3

SETTINGS

ANALYSIS

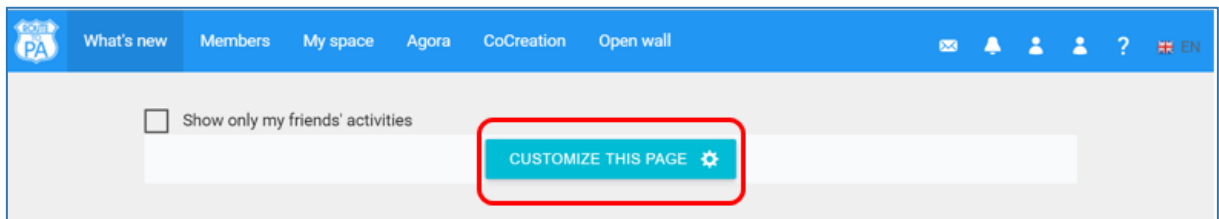
1

2

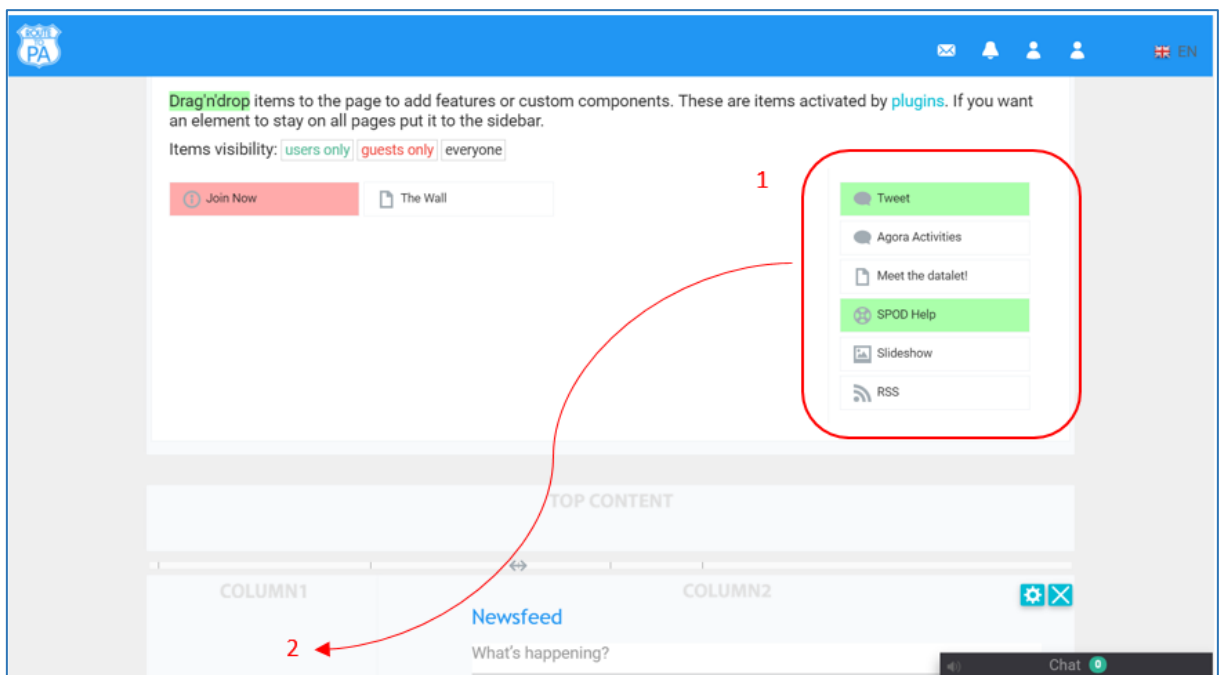
	NAME	SUBJECT	DESCRIPTION	GOAL	TIMESTAMP	TYPE
DOWNLOAD DISCUSSION	Prova	Soggetto di prova	descrizione di prova	Obiettivo di prova	2016-11-13 21:46:56	data
DOWNLOAD DISCUSSION	prov	ddd	ddd	ddd	2016-10-18 10:09:20	knowledge
DOWNLOAD DISCUSSION	Wi-Fi in Prato	demo	demo	Demo	2016-10-24 18:58:01	data
DOWNLOAD DISCUSSION	Stanza di test notifiche mail	Stanza di test notifiche mail	Stanza di test notifiche mail	Stanza di test notifiche mail	2016-12-12 13:38:04	data
DOWNLOAD DISCUSSION	Prova Conoscenza	Soggetto di prova	Descrizione di prova	Obiettivo	2016-11-13 21:59:15	knowledge
DOWNLOAD DISCUSSION	Lista totale co-creata degli hot-spot conosciuti in città	Lista di tutti i punti in cui risulta ci possa essere un servizio Wi-Fi gratuito operati da chiunque	Ci sono molti punti in città in cui vi è un servizio wi-fi gratuito operato da qualcuno. Sarebbe interessante costruire in modo cooperativo un dataset che li riporti tutti.	Costruire un dataset di tutti i punti wi-fi pubblici e gratuiti presenti in città ed operati da qualunque soggetto	2016-11-11 11:59:35	data

4.4 HOW TO CUSTOMIZE WHAT'S NEW

In the *What's* page, to customize the page, click on the “CUSTOMIZE THIS PAGE” button

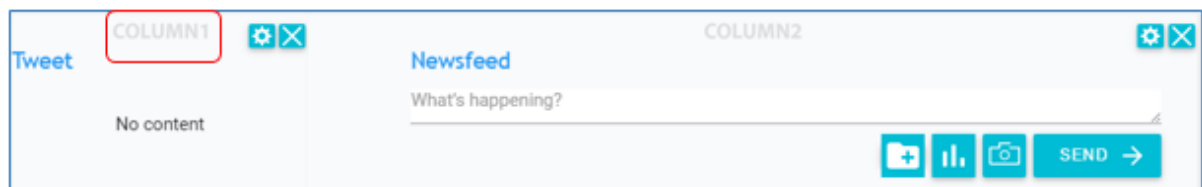



On the right side, new custom widgets (see screenshots (1)) can be to drag'n'drop items on the “COLUMN 1” section (see screenshots (2))



4.4.1 HOW TO CUSTOMIZE A TWEET: AN EXAMPLE

At first click on the widget and then drag and drop it in the “COLUMN1” section:



When you visit any of the widget arrangement section above, click on the  Gear icon just above the widget you want to set its visibility and follow the steps below.

SETTINGS

Tweet Address

General widget settings

Title Tweet

Show title ☐ Icon: Comment

Wrap in box ☐

Restrict view ☐

SAVE

Embedded timelines of the tweets of SPOD platform, type a tweet address (for example: <https://twitter.com/RouteToPA>) in the “Tweet Address” section (see screenshot below)

SETTINGS

Tweet Address <https://twitter.com/RouteToPA>

General widget settings

Title Tweet

Show title ☐ Icon: Comment

Wrap in box ☐

Restrict view ☐

SAVE

Check the box next to Restrict View (see screenshot below).

Check the boxes of the roles you want your widget to be visible to, from the ‘Visible for user roles’ section. If you want to hide this widget only from guests, simply uncheck the box behind ‘Guest’ and check other user roles. Note: By default, every member is added to ‘Free’ user role, this setting can however, be changed from <http://yoursite.com/admin/users/roles>, you can as well customize and create new user roles from there.

When you are done with your changes, hit the Save button. See image below for a demonstration.

SETTINGS

Tweet

Address

General widget settings

Title

Tweet

Show title

☐

Icon:

Comment

Wrap in box

☐

Restrict view

☒

Visible for user roles

☒

Free

SAVE

In SPOD platform the new widget, named Tweets, showed below:

What's new

Members

My space

Agora

CoCreation

SPOD Help

Welcome to our SPOD site! Here are a few quick SPOD links that you need to start your way around:

Videos online

Manual online


Tweets by @RouteToPA

ROUTE-TO-PA

@RouteToPA

@RouteToPA #H2020

@EU_Commission discussions around pilots continue in #Prato



Platform Administrator and other users posted 6 comments on room Demo "Lesath" (v.1.7)

Sep 5

Platform Administrator created room WiFi in Prato: coverage extension

Sep 6

created room WiFi in Prato: coverage extension

Sep 6

created room Workshop on RTPA usability Evaluation

Aug 3

created room Dublin Traffic Congestion Problem

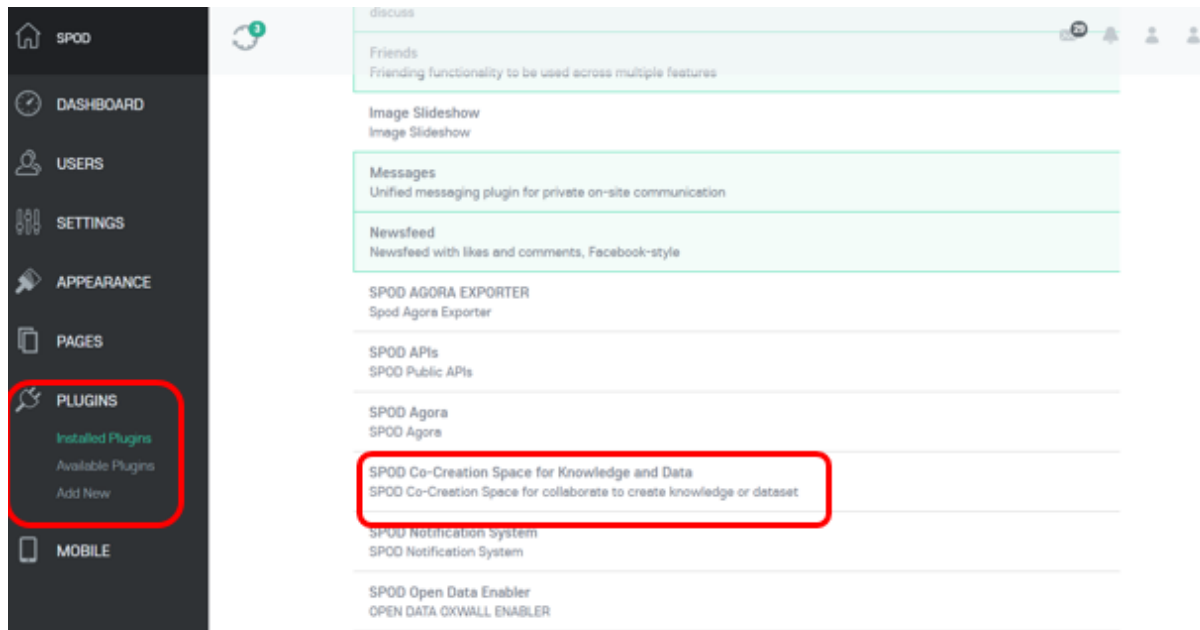
Jul 29

Test

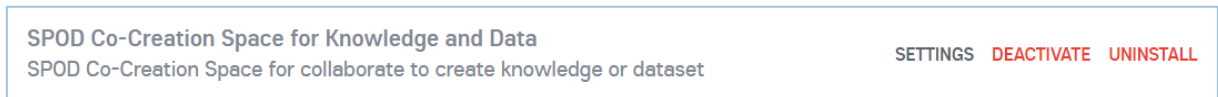
4.5 COCREATION DATA ROOM IN ADMIN DASHBOARD

Private co-created rooms are visible only for the administrator of the SPOD platform.

In the admin panel of the “**Installed Plugin**” page within SPOD platform, select, among the Active Plugins, “**SPOD Co-Creation for knowledge and DATA**” plugin and click on the “**Settings**”



In particular, you can see for each plugin: *SETTINGS*, *DEACTIVATE* and *UNINSTALL*, click on the “*SETTINGS*” link



A new window appears:

EN

COCREATION SETTINGS

Document server status	<input checked="" type="checkbox"/>	Port	<input type="text" value="9001"/>
Spreadsheet server status	<input checked="" type="checkbox"/>	Port	<input type="text" value="8001"/>
Active room types			
Knowledge room	<input type="checkbox"/>		
Dataset room	<input type="checkbox"/>		
Publish on CKAN platform			
CKAN platform URL	<input type="text" value="http://ckan.routetopa.eu:8080/"/>		
CKAN API KEY	<input type="text"/>		
Default Organisation ID/Key	<input type="text" value="spod-and-route-to-pa"/>		
<div>SAVE </div>			

4.5.1 PUBLISH ON CKAN PLATFORM

The “Publish on CKAN platform” section allows to set the following fields of a specific CKAN platform:

- CKAN platform address
- CKAN API KEY
- Default Organization ID/Key

After setting these fields, create the “Publisher” role (see section 4.6.6)

4.5.2 ANALYSIS TAB

To see a co-created room, click on the “ANALYSIS” tab and a new view is opened:

	NAME	SUBJECT	DESCRIPTION	GOAL	THEATRAL	TYPE
DONWLOAD DISCUSSION	Demo - 1	demo	demo	goal		
DONWLOAD DISCUSSION	Prato Demo Wi-fi	Wi-fi hot spot	wi-fi hot spot in Prato	pppppp	2016-09-22 11:57:56	data
DONWLOAD DISCUSSION	Vini - Itinerari del Gusto	Vini della Campania	Vini della Campania	Censire i Vini della Campania	2016-09-22 12:04:31	data
DONWLOAD DISCUSSION	Musei in Campania	Musei in Campania	Musei in Campania	Musei in Campania	2016-06-22 14:00:24	data
DONWLOAD DISCUSSION	Nazionale Islandese	Nazionale Islandese	Nazionale Islandese	Nazionale Islandese	2016-06-28 17:19:41	data
DONWLOAD DISCUSSION	Parchi a Baronissi	xxx	xxx	xxx	2016-07-26 13:00:29	data
DONWLOAD DISCUSSION	Teatri e anfiteatri antichi in Campania	Teatri e anfiteatri antichi in Campania	Teatri e anfiteatri antichi in Campania	Teatri e anfiteatri antichi in Campania	2016-07-26 13:32:02	data
DONWLOAD DISCUSSION	Itinerario contemporaneo Nocera Inferiore	Archeologia industriale: le	Il territorio di Nocera Inferiore è stato caratterizzato in passato da una forte industrializzazione che a partire dagli anni Settanta si è arrestata. Ciò ha	Recuperare la memoria storica dei vecchi insediamenti	2017-01-13 12:28:19	data

Now is possible to see a specific room clicking in the “NAME” column to choose a co-created room:

The screenshot shows the SPOD platform interface. On the left is a sidebar with navigation options: SPOD, DASHBOARD, USERS, SETTINGS, and APPEARANCE. The main content area is divided into two sections: 'DATASET' and 'DISCUSSION'.

The 'DATASET' section contains a table with columns: ENTE, NOME, NOME CODICE, INDIRIZZO, CAP, LOCALITA', PROVINCIA, COORDINATE, and COORDINATE. The table lists 9 entries for various locations in Prato.

The 'DISCUSSION' section contains a table with columns: NAME, SUBJECT, DESCRIPTION, GOAL, TIMESTAMP, and TYPE. It lists two discussions: 'Demo - 1' and 'Prato Demo Wi-fi'. A red arrow points from the 'Prato Demo Wi-fi' entry in the discussion table to the corresponding entry in the dataset table.

4.6 HOW MANAGE YOUR USERS

This section shows you how to find specific users on SPOD platform, changes roles, profile etc.

To access the users function you will need to login to your admin dashboard and navigate to the Users section on the left side (see screenshot below).

The screenshot shows the SPOD platform interface with the 'BROWSE USERS' section. The sidebar on the left has the 'USERS' option highlighted with a red box. The main content area shows a search bar with 'Real name' selected, a 'GO' button, and a list of users. The first user listed is 'Spodadmin' with status 'Male 24' and 'webmaster@routetopa.eu'.

4.6.1 USER PROFILE

To access the "profile Questions" function you will need to login to your admin dashboard and navigate to the Users>> "Profile Question" section.

Click on "ADD SECTION" to add a new section, named "Other information"

(Enabled only Prato platform in SPOD v. 1.9)

SPOD

DASHBOARD

USERS

Browse Users

Moderators

User Roles

Profile Questions

Restricted Usernames

Mass Mailing

SETTINGS

APPEARANCE

PAGES

PLUGINS

MOBILE

Question

Type

Values

Standard

Add New

Basic

Username	Text			<input checked="" type="checkbox"/>	
Email	Text			<input checked="" type="checkbox"/>	
Password	Password			<input checked="" type="checkbox"/>	
Real name	Text			<input checked="" type="checkbox"/>	
Gender	Single choice (radiobutton)	2 values		<input checked="" type="checkbox"/>	
Birthday	Date (Birthdate)			<input checked="" type="checkbox"/>	
Join Date	Date			<input checked="" type="checkbox"/>	

Interests

Other information

Marital status (single, widower, married, divorced) and the household information (number of kids)	Text			<input checked="" type="checkbox"/>	
Employment status (employed, unemployed, student, pensioner etc)	Text			<input checked="" type="checkbox"/>	
Residence (city district)	Text			<input checked="" type="checkbox"/>	
Education level	Text			<input checked="" type="checkbox"/>	

ADD QUESTION +

ADD SECTION +

SPOD

DASHBOARD

USERS

Browse Users

Moderators

User Roles

Profile Questions

Restricted Usernames

Mass Mailing

SETTINGS

APPEARANCE

PAGES

PLUGINS

MOBILE

Question

Type

Values

Standard

Add New

Basic

Username	Text			<input checked="" type="checkbox"/>	
Email	Text			<input checked="" type="checkbox"/>	
Password	Password			<input checked="" type="checkbox"/>	
Real name	Text			<input checked="" type="checkbox"/>	
Gender	Single choice (radiobutton)	2 values		<input checked="" type="checkbox"/>	
Birthday	Date (Birthdate)			<input checked="" type="checkbox"/>	
Join Date	Date			<input checked="" type="checkbox"/>	

Interests

Other information

Marital status (single, widower, married, divorced) and the household information (number of kids)	Text			<input checked="" type="checkbox"/>	
Employment status (employed, unemployed, student, pensioner etc)	Text			<input checked="" type="checkbox"/>	
Residence (city district)	Text			<input checked="" type="checkbox"/>	
Education level	Text			<input checked="" type="checkbox"/>	

How edit the “Other information section”:

Interests					
Other information					
Marital status (single, widower, married, divorced) and the household information (number of kids)	Text		EDIT DELETE	<input checked="" type="checkbox"/>	
Employment status (employed, unemployed, student, pensioner etc)	Text			<input checked="" type="checkbox"/>	
Residence (city district)	Text			<input checked="" type="checkbox"/>	
Education level	Text			<input checked="" type="checkbox"/>	

ADD QUESTION + ADD SECTION +

Click on “EDIT” link and a new window appears (see screenshot below) to edit each field, for example the “Required” fields makes optional this question.

EDIT PROFILE QUESTION

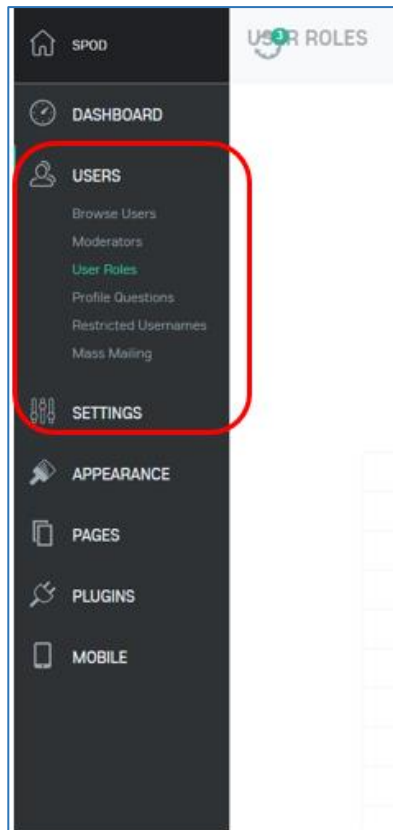
Question	Marital status (single, widower, married, divorced) and the household information (number of kids)	
Question description	No value	
Section	Other information ▼	
Answer type	Text ▼	
Required	<input type="checkbox"/>	The form will not submit if the user doesn't enter valid answer for this question
On Sign Up	<input checked="" type="checkbox"/>	The question should be on the registration page
On Profile Edit	<input checked="" type="checkbox"/>	The question should be available for user to edit
On Profile View	<input type="checkbox"/>	The question should be shown on profile view page
On Search	<input type="checkbox"/>	The question should be used for User Search

SAVE

⬇

4.6.2 HOW TO ADD A NEW ROLE

The user roles can be used to distinguish between users of SPOD platform. Additional features only available for specific users, create a custom User Role and then add set users to it. To accomplish this, navigate to the **Users>User Roles** section of your admin area in SPOD platform (see screenshot below).



Now you can create a new User Role by typing a name for it on the **ADD button** (see screenshot below (1)). The example of the screenshot shows a new role, named “Agora Moderator”

USER ROLES

User Role	# of Users	Label on avatar
<input type="checkbox"/> Free default	7 100.0%	No
<input type="checkbox"/> Check all Selected: DELETE X		

Add new role

Role Name: **ADD** +

User role permissions

Actions	Guest	Free
Users		
Allow profile wall posts	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Search users	<input type="checkbox"/>	<input checked="" type="checkbox"/>
View profiles	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Newsfeed		
Allow status updates comments	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Allow status updates	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Friends		
Send friend request	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

USER ROLES

User Role	# of Users	Label on avatar
Free default	71 100.0%	No
Agora Moderator	0 0.0%	No

Check all | Selected: DELETE ✕

Add new role

Role Name: ADD +

User role permissions

Actions	Guest	Free	base+authorization_role_agora_moderator
Users			
Allow profile wall posts		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Search users	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
View profiles	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Newsfeed			

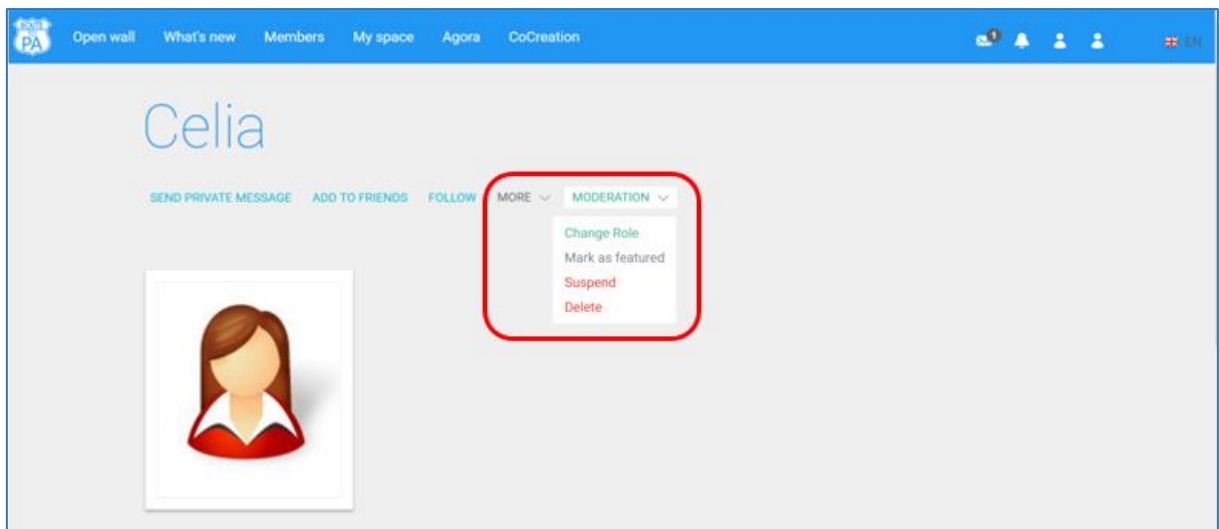
Additionally you will need to set up the permissions for that role. In the example, the new “Agora moderator” can create a room in the Agora

User role permissions

Actions	Guest	Free	base+authorization_role_agora_moderator
Users			
Allow profile wall posts		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Search users	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
View profiles	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Newsfeed			
Allow status updates comments	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Allow status updates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Events			
Add Events	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
View events	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Comment events	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Friends			
Send friend request	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Messages			
Read mails	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Start mail dialog	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Continue mail dialog	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Read chat messages	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Start chat dialog	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Continue chat dialog	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
spodagora			
create_room	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
spodtchat			
view	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
add_comment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
cocreation			
view	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
add_comment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
spodnotification			
view	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
add_comment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Once you have configured the new User Role according to your needs, click the “Save” button at the bottom of the page.

Select user as Moderator:



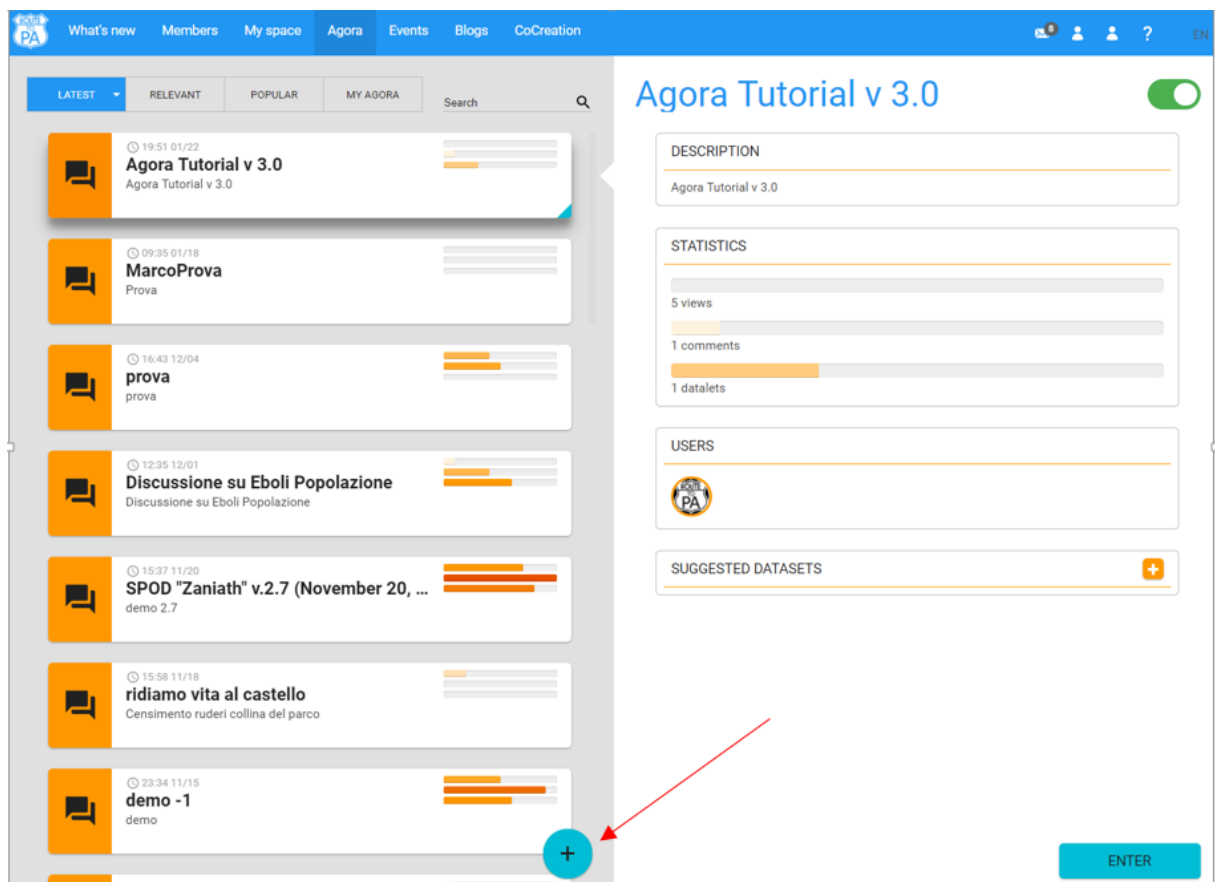
Check the box to add the “Agora Moderator” role to the user:

USER ROLES

User Role	
<input checked="" type="checkbox"/>	Free
<input type="checkbox"/>	Agora Moderator

SUBMIT →

In SPOD platform, the user can see create a new room in Agora:



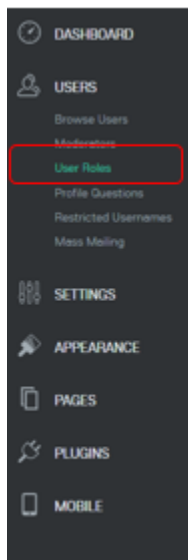
4.6.3 MODERATOR FOR AGORA

A new moderator has been created, named "Agora Moderator" and the below screenshot shows only Agora moderator can create a room in Agora:

Actions	Guest	Free	Agora Moderator	Events Moderator
spodagora				
create_room	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

4.6.4 MODERATOR FOR EVENTS

A new moderator has been created, named "Events Moderator"



Role Name: ADD +

User role permissions

Actions	Guest	Free	Agora Moderator	Events Moderator
Users				
Allow profile wall posts	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Search users	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
View profiles	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Newsfeed				
Allow status updates comments	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Allow status updates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Events				
Add Events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
View events	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Comment events	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Friends				

In SPOD platform, assign the new user role to a user:

USER ROLES

User Role

☒ Free

☐ Agora Moderator

☒ Events Moderator

SUBMIT →

4.6.5 MODERATOR OF THE COCREATION DATA ROOM

Moderators with “**co-creation**” permissions will receive email notification when a new cocreation data room will be created.

SPOO

DASHBOARD

UTENTI

- Ricerca utenti
- Moderatori
- Ruolo utente
- Domande profilo
- Nomi utente limitato
- E-mail di massa

IMPOSTAZIONI

ASPETTO

PLUGINS

MODERATORI


Base	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Admin	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Newsfeed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
spodpublic	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
cocreation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
spodtchat	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Blogs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		X	X	X

SALVA


4.6.6 MODERATOR OF A PUBLISHER

The “**Publisher**” role allows to publish a created dataset within the co-creation data room directly to CKAN portal

USER ROLES

	User Role	# of Users	Label on avatar
<input type="checkbox"/>	Free <small>default</small>	222 100.0%	No
<input type="checkbox"/>	Bloggers	4 1.8%	No
<input type="checkbox"/>	Events	1 0.5%	No
<input type="checkbox"/>	Under18	1 0.5%	No
 <input type="checkbox"/>	publisher	4 1.8%	No
<input type="checkbox"/>	Check all Selected: DELETE ✕		

User role permissions

Actions	Guest	Free	Bloggers	Events	Under18	publisher
Users						
 Publish on CKAN		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
view	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
add_comment		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

In SPOD platform, assign the new user role to a user:

User Role	
<input checked="" type="checkbox"/>	Free
<input checked="" type="checkbox"/>	Bloggers
<input checked="" type="checkbox"/>	Events
<input type="checkbox"/>	Under18
<input checked="" type="checkbox"/>	publisher

SUBMIT →

4.6.7 PROFILE QUESTIONS

Here you can see and manage users' profile questions (create, edit, change their order and settings). Hover the mouse over question's name to see actions menu: delete and edit.

An example, edit the “Year Range” to change the range of the Birthday in the “user profile” on the platform:

Profile Edit

Basic

Username: (Should contain only letters and digits)

Email: (Should be valid)

Real name: (First name and Last name)

Gender: ☒ Male ☐ Female

Birthday:

Other information

Marital status (single, widower, married, divorced) and the household information (number of kids):

Employment status (employed, unemployed, student, pensioner etc):

To access the user **Profile Question** function you will need to login to your admin dashboard and navigate to the Users> **Profile Questions** section.

SPOD

DASHBOARD

USERS

[Browse Users](#)
[Moderators](#)
[User Roles](#)
[Profile Questions](#)
[Restricted Usernames](#)
[Mass Mailing](#)

SETTINGS

APPEARANCE

PAGES

PLUGINS

MOBILE

PROFILE QUESTIONS

Here you can change information added by users about themselves. You can change, rearrange, and add new profile questions.

Question	Type	Values	ACCOUNT TYPES	PROPERTIES
			Standard	Add New
Basic				
Username	Text		<input checked="" type="checkbox"/>	
Email	Text		<input checked="" type="checkbox"/>	
Password	Password		<input checked="" type="checkbox"/>	
Real name	Text		<input checked="" type="checkbox"/>	
Gender	Single choice (radio button)	2 values	<input checked="" type="checkbox"/>	
Birthday	Date (Birthdate)		<input checked="" type="checkbox"/>	
Join Date	Date		<input checked="" type="checkbox"/>	
Interests				
Other information				
Marital status (single,				

How edit the Birthday of a user to show in the user profile:

SPOD

DASHBOARD

USERS

[Browse Users](#)
[Moderators](#)
[User Roles](#)
[Profile Questions](#)
[Restricted Usernames](#)
[Mass Mailing](#)

SETTINGS

APPEARANCE

PAGES

PLUGINS

MOBILE

Basic

Username	Text		<input checked="" type="checkbox"/>	
Email	Text		<input checked="" type="checkbox"/>	
Password	Password		<input checked="" type="checkbox"/>	
Real name	Text		<input checked="" type="checkbox"/>	
Gender	Single choice (radio button)	2 values	<input checked="" type="checkbox"/>	
Birthday	Date (Birthdate)	EDIT	<input checked="" type="checkbox"/>	
Join Date	Date		<input checked="" type="checkbox"/>	

Interests

Other information

Marital status (single, widower, married, divorced) and the household information (number of kids)	Text		<input checked="" type="checkbox"/>	
Employment status (employed, unemployed, student, pensioner etc)	Text		<input checked="" type="checkbox"/>	

Click on edit to modify “Year Range” field in the profile question:

EDIT PROFILE QUESTION

Question	Birthday	
Question description	No value	
Section	Basic	
Answer type	Date (Birthdate)	
Year Range	from 1926 to 2000 (Year Range)	
Required	<input checked="" type="checkbox"/>	The form will not submit if the user doesn't enter valid answer for this question
On Sign Up	<input checked="" type="checkbox"/>	The question should be on the registration page
On Profile Edit	<input checked="" type="checkbox"/>	The question should be available for user to edit
On Profile View	<input type="checkbox"/>	The question should be shown on profile view page
On Search	<input type="checkbox"/>	The question should be used for User Search

SAVE

In general:

Note: Username, password, email, real name, gender and birthday are system fields and cannot be deleted.

Editing sections and questions:

- To edit translation of sections' name hover the mouse over section's name and click edit button. To edit the question hover the mouse over question's name and click edit.
- Question - click on question's name to edit questions' name
- Question description- click on the description to edit it or on No value text to add a description.
- For account type- allows you to choose the account type for particular question.
- Section - choose the section under which the question will be displayed.
- Answer type- choose the type of answer from the drop down list. In case the answer type has several predefined options, those options will be displayed under the Answer type drop down. You can drag'n'drop options to change their order and add new values.
- Required - check this check box to make the field mandatory.
- On sign up - question should be on the registration page.
- On profile edit - question should be available for user to edit.
- On profile view - question should be shown on profile view page. Complete profile information will still be visible to profile owners, site administrator and moderators with admin rights.
- On search- question should be used for User Search.
- Note: Some actions can not be applied to system fields like username or password

5 MASS MAILING

Use this section (1) to send emails to several users at once:

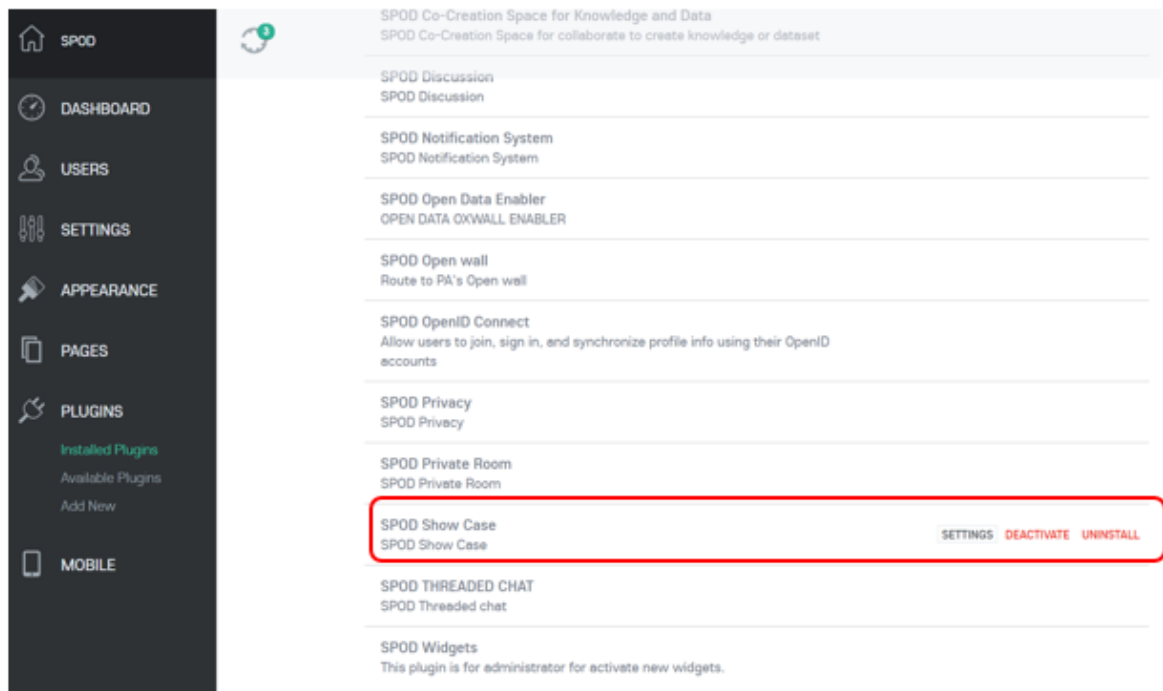
- **Email format** - allows to choose “plain text” or “HTML” format. Note that the actions menu of Email body block changes depending on selected format.
- **User roles**- allows to send email to users with certain User Role. (2)
- **Subject** - subject of the email.
- **Email body** - body of the email.

Click on the “START MAILING” button (3) to send.

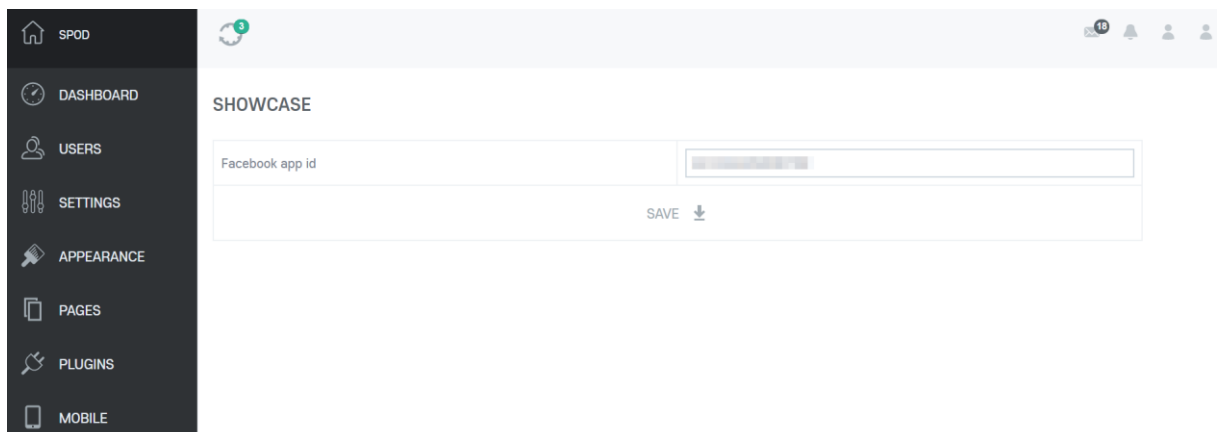
More detail will be available at the following address (<https://wiki.oxwall.com/user-manual:users:mass-mailing>)

6 SHARE ON SOCIAL MEDIA

In the admin panel of the “**Installed Plugin**” page within SPOD platform, select, among the Installed Plugins, “**SPOD Show Case**” plugin and click on the “**Settings**”



Add in the “Facebook app id” field a specific app ID that it will be created followings the guide lines about “Facebook for developers” at the following link: <https://developers.facebook.com/docs/apps/register>



7 PRIVACY SETTING

It is now possible to configure the SPOD so that Agora rooms are visible (read-only) from an unauthenticated user. By default, the situation is the same as before, i.e., the rooms are visible only to authenticated users, but it is possible to change it in the admin plugin, per site.

7.1 DISCUSSION IN AGORA WITH PRIVACY SETTING

Admin panel for Agora, to make visible or not the room’s content:

SPOD

DASHBOARD

USERS

SETTINGS

APPEARANCE

PAGES

PLUGINS

MOBILE

3

2

AGORA

Is visible for not logged users

SAVE

	SUBJECT	BODY	# COMMENTS	# OPEN DATA	CREATED
X	Tutorial Agora	Agora dimostrativa	7	2	2017-03-22 11:22:52
X	Dati Storici Prato	Georiferire Dati Storici su Prato	3	0	2017-03-18 20:58:50
X	Protezione Civile	Aggiornamenti dalla Protezione	3	0	2017-01-17 00:50:39
X	Alberi	Ciao a tutt*, mi chiedevo se il	14	2	2017-01-02 21:30:40
X	Raccolta Differenziata	Dati sulla raccolta differenziata	4	0	2016-12-28 21:52:59
X	Dati Elettorali	Una stanza per discutere cosa	20	1	2016-12-06 21:29:04
X	Brainstorming sul Museo del Ci	Brainstorming sul Museo del Ci	34	4	2016-11-29 13:54:23

User not logged in SPOD

In the TET 2.0 platform (<http://prato-tet.routetopa.eu/it/>)

Pagina iniziale

CKAN classico

Lingua

Q Ricerca

Frasi di ricerca più comuni: [Dublin](#) [government](#) [traffic](#)

Le ricerche mediante TET si basano sulle risorse disponibili in <http://prato-tet.routetopa.eu/8080>.
 Attualmente ci sono **100** dataset pubblicato da **1** organizzazione.

Il progetto ROUTE-TO-PA E' stato finanziato dal programma di ricerca e innovazione H2020 dell'Unione Europea - grant agreement No 645860.

Powered by

TET interface developed by

Start the search typing “Wi-Fi”:

Pagina iniziale | CKAN classico | Lingua

Wi-fi Ricerca

Restringi ricerca

Luogo

Prato (2)

Formato

ZIP (1)

XLS (1)

CSV (1)

WMS (1)

Results: 2

Wi-fi free

Aree con copertura **Wi-fi** ad accesso libero nel Comune di Prato

Punti **Wi-fi** ad accesso libero Del Comune di Prato e della Provincia di Prato

Il dataset elenca tutti i punti di accesso alla rete **Wi-fi** esistente sul territorio provinciale di Prato e gestiti sia dalla provincia di Prato che dal Comune di Prato. Il dataset contiene l'indirizzo dei punti di accesso gestiti da enti ed istituzioni, mentre i punti di accesso disponibili in luogo aperti (Piazze strade, etc...) non ...

Powered by ckan TET interface developed by insight

Il progetto ROUTE-TO-PA E' stato finanziato dal programma di ricerca e innovazione H2020 dell'Unione Europea - grant agreement No 645860.

Click on the “Punti Wi-fi ad accesso libero del Comune di Prato e della Provincia di Prato” link, see screenshots below:

Pagina iniziale | CKAN classico | Lingua

Number of records

75

50

25

0

Provincia

Comune

Values in ENTE field

24

Vedi come:

Descrizione

Il dataset elenca tutti i punti di accesso alla rete Wi-Fi esistente sul territorio provinciale di Prato e gestiti sia dalla provincia di Prato che dal Comune di Prato. Il dataset contiene l'indirizzo dei punti di accesso gestiti da enti ed istituzioni, mentre i punti di accesso disponibili in luogo aperti (Piazze strade, etc...) non hanno indirizzo. Ogni punto è caratterizzato da coordinate geografiche relative o all'indirizzo della sede o al centroide dell'area aperta coperta dal servizio.

Metadata

This Dataset was created at **21 October% 2016, 08:26** and last modified at **21 October% 2016, 08:26**.

This Dataset is published under **Creative Commons Attribution** license.

The data was published by **Comune di Prato, Italy**.

The data is available in 2 formats: **CSV XLS**

Qualità dataset

Condividi questa pagina

Usa l'icona sotto per condividere questa pagina sul tuo Social Network favorito.

Discussions su SPOD

Prato: features

Spodadmin Comment here...

partecipare alla discussione

Dataset collegati

- Popolazione per eta' e sesso al 31/12/2013
- Popolazione straniera per eta' e cittadinanza al 31/12/2010

Figure 2: An interaction between SPOD and TET: “Discussioni su SPOD” link

Pagina iniziale | CKAN classico | Lingua

Il dataset elenca tutti i punti di accesso alla rete Wi-Fi esistente sul territorio provinciale di Prato e gestiti sia dalla provincia di Prato che dal Comune di Prato. Il dataset contiene l'indirizzo dei punti di accesso gestiti da enti ed istituzioni, mentre i punti di accesso disponibili in luogo aperti (Piazze strade, etc...) non hanno indirizzo. Ogni punto è caratterizzato da coordinate geografiche relative o all'indirizzo della sede o al centroide dell'area aperta coperta dal servizio.

Metadati

This Dataset was created at **21 October% 2016, 08:26** and last modified at **21 October% 2016, 08:26**.

This Dataset is published under **Creative Commons Attribution** license.

The data was published by **Comune di Prato, Italy**.

The data is available in 2 formats: **CSV XLS**

Qualità dataset

Indicatore	Valore
Metadati	74%
Descrizione	83%
Campi	100%
Records	100%
Contenuto	100%
Licenza	Creative Commons Attribution
Versione	Non fornito
Ultimo aggiornamento	17 giorni fa

Usa l'icona sotto per condividere questa pagina sul tuo Social Network favorito.

Discussioni su SPOD

> Prato: features

Spodadmin
Comment here...

[partecipare alla discussione](#)

Dataset collegati

- Popolazione per eta' e sesso al 31/12/2013
- Popolazione straniera per eta' e cittadinanza al 31/12/2010
- Popolazione per eta' e sesso al 31/12/2010
- Popolazione straniera per eta' e sesso al 31/12/2013
- Atti Comunali anno 2006

File

2016-10-17T140542/Punti_wifi_Prov_Prato_completo.csv

2016-10-17T141655/Punti_wifi_Prov_Prato_completo.xls

In the “Discussioni su SPOD” link, click on the “partecipa alla discussione” to see the room in SPOD (Italian version of TET):

1. If the user is not logged in SPOD, a following page appears to sign in:

Log in | Sign up | EN

Sign in

You are now logged in.

Please log in using your email and password.

E-mail:

Password:

[SIGN IN →](#) [CANCEL ×](#) [I forgot my password](#)

This project has received funding from European Union's Horizon 2020 research and innovation programme under grant agreement No 645860.

And after the logging:

[What's new](#)
[Members](#)
[My space](#)
[Agora](#)
[CoCreation](#)
[Blogs](#)
[Events](#)[EN](#)

AGORA

A communi observantia non est recedendum.

[LATEST](#)
[RELEVA...](#)
[POPULAR](#)
[MY AGO...](#)

🕒 21:29 12/06

Dati Elettorali

Una stanza per discutere cosa si può aprire come dati elettorali di comune e provincia di Prato

🕒 13:54 11/29

Brainstorming sul Museo del Calcola...

Brainstorming sul Museo del Calcolatore

🕒 16:22 11/10

Ampliamento della rete Prato free W...

Partecipa alla individuazione di nuovi hot spot della rete free wifi su territorio pratese.

🕒 16:19 11/10

Gli Open Data del Comune di Prato

Discussione sull'attività di pubblicazione di Open Data Set da parte del Comune di Prato

Ampliamento della rete Prato...

🕒 16:22 11/10

DESCRIPTION

Partecipa alla individuazione di nuovi hot spot della rete free wifi su territorio pratese.

STATISTICS

749 views

91 comments

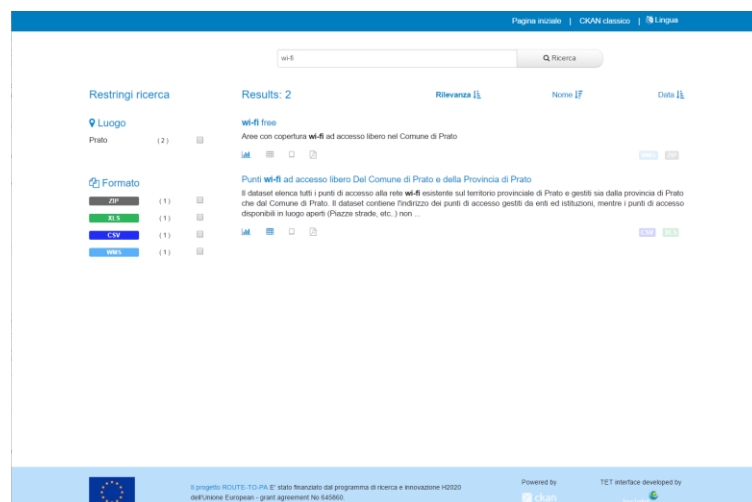
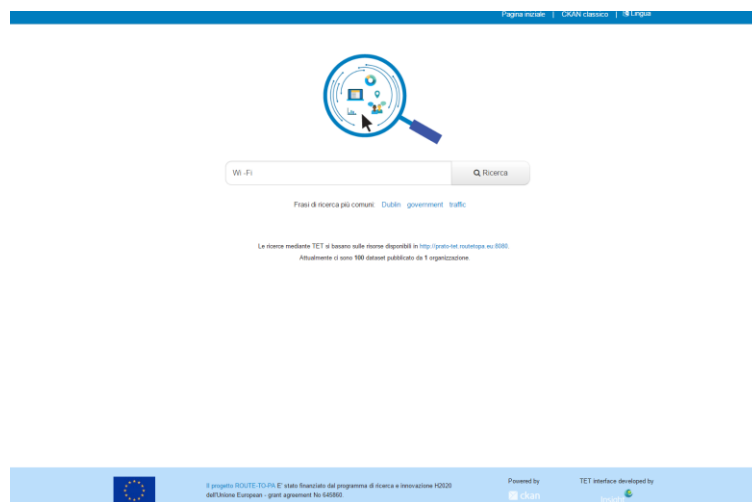
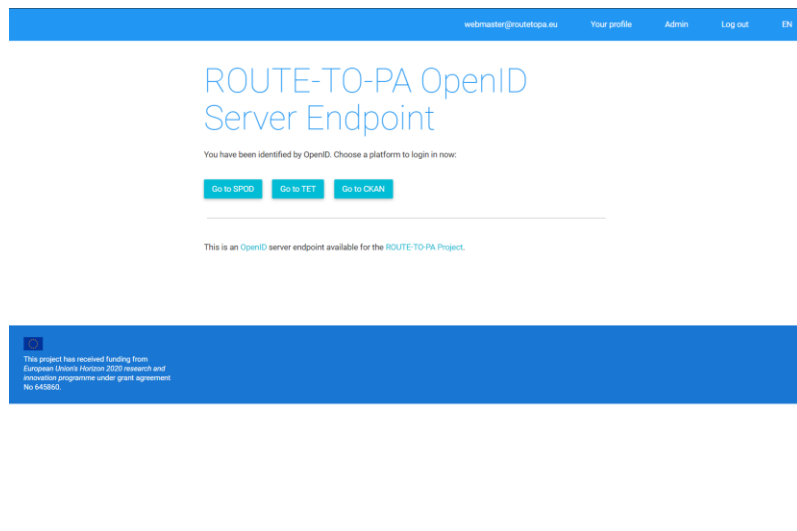
10 datalets

USERS

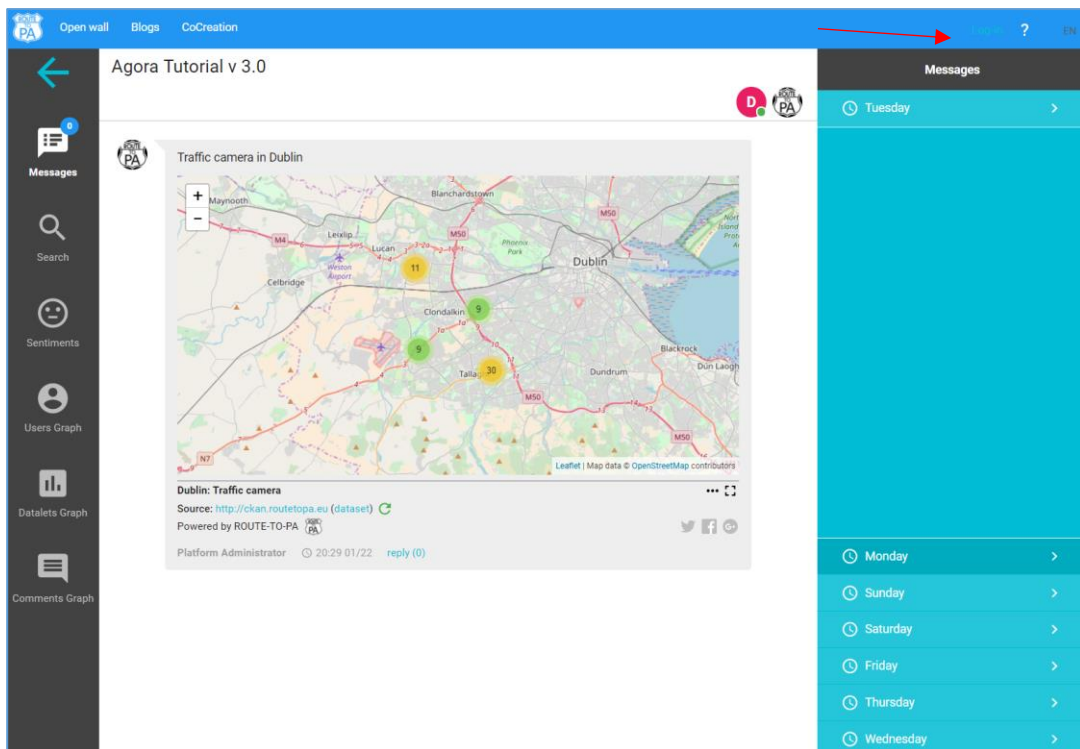
☐
Enable Notifications

ENTER

- An user already logged in SPOD and click on the “Go to TET” link



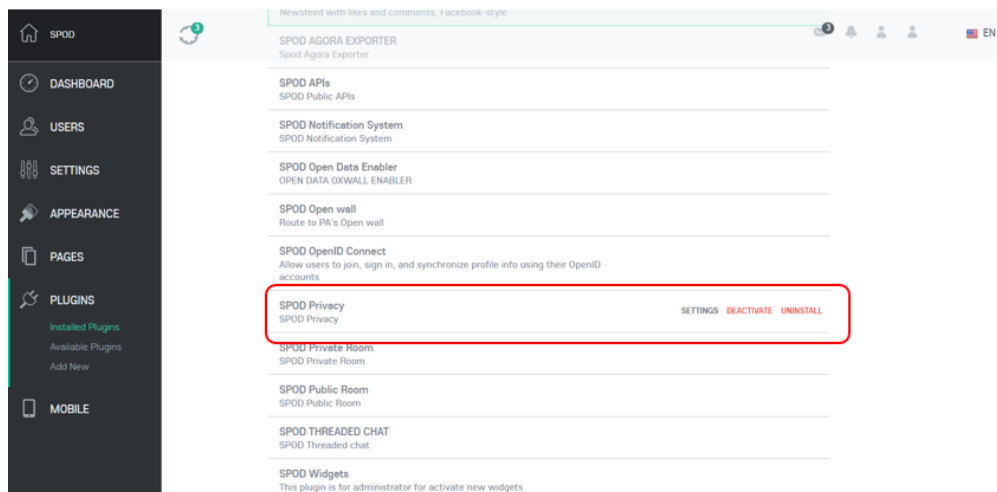
A user already logged can see the discussion in the Agora and s/he can join to the discussion simply clicking the **log in** link at the top-right corner



7.2 PRIVACY IN EACH PAGE IN SPOD

How to add privacy for each page in SPOD platform for not logged users.

The “SPOD privacy” plugin must be active:



Click on “Settings” link:

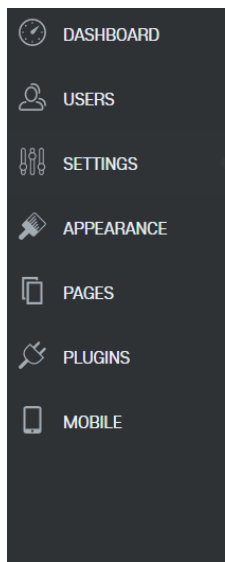
First, enable “Enable debug” checkbox to read the Controller and action to add the setting in the “SPOD Privacy” plugin, otherwise the following table shows the pair too add in the “Filter section”

Plugin	Controller:action
What’s new	BASE_CTRL_ComponentPanel:index
Members	BASE_CTRL_UserList: index
My space	SPODPR_CTRL_Main: index
Agora	SPODPUBLIC_CTRL_Main:index
CoCreation	COCREATION_CTRL_Main:index

An example, to add privacy to the “What’s new” page, adding in the Filter section the following values pair: BASE_CTRL_ComponentPanel:index and click on “Save Settings”





7.3 ACTIVITY NOTIFICATION FOR COCREATION ROOM

The administrator can set a user as moderator of the Cocreation (data) room



MODERATORS


General
User Settings
Content settings
Page and Logo
Language
SMTP

				
Users	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Admin	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Newsfeed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
spodpublic	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
cocreation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
spodtchat	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Blogs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		X	X	X

SAVE 

8 ACTIVITY NOTIFICATION: HOW TO CUSTOMIZE E-MAIL

How to the default e-mail will be sent:



1 **DUBLIN SPOD** - Nov 27

2 **Hello** Pina Palmieri

Giusy has commented in the Agora **Demo Room (v.1.7)**.

my comment -2... [read more »](#)

Demo Room (v.1.7) AGORA

Demo room

[Go to SPOD](#)

Connect with Us

Facebook

Twitter

Youtube

Contact Info

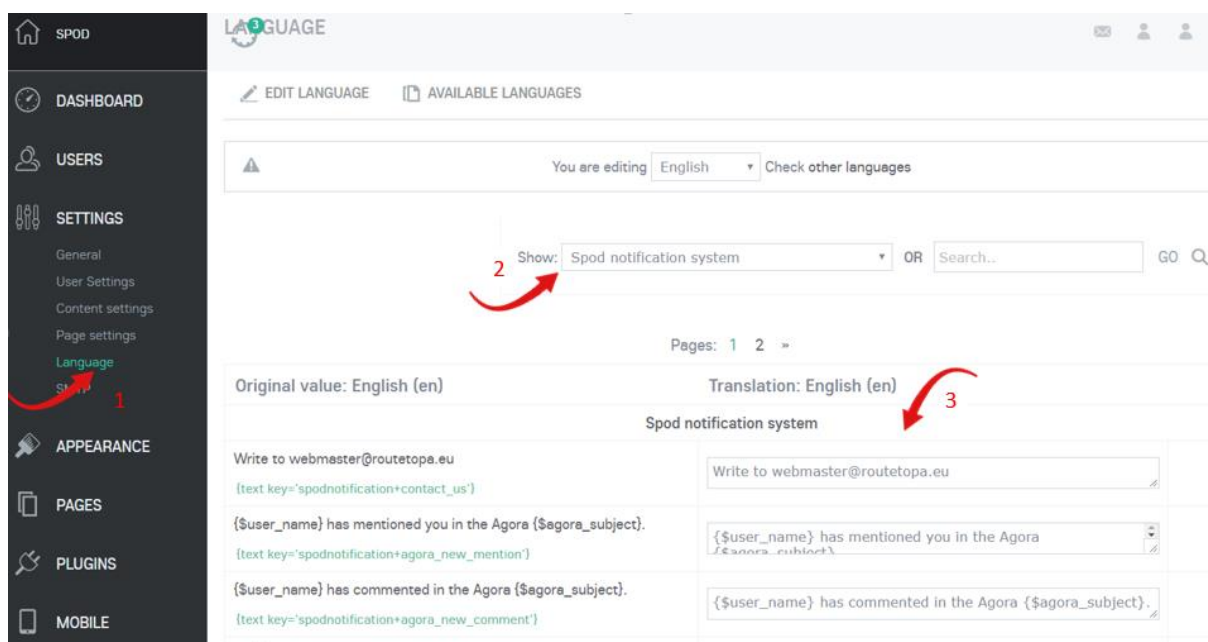
Write to webmaster@routetopa.eu

3

How to modify the following data of e-mail (see below screenshot)

- *Dublin in the SPOD* (see no 1 in the below screenshot)
- *Hello* (see no 2 in the below screenshot)
- *Contact info* with addition data (e.g., write to ...) (see no 3 in the below screenshot)

In Settings >>Language (see below screenshot no 1), you can edit the values related to the “**SPOD notification system**” plugin, choose “**SPOD notification system**” from the “**Show**” list (see below screenshot no 2). The list of all data will show up (see below screenshot no 3). Edit the text and click the **Save this page** button.



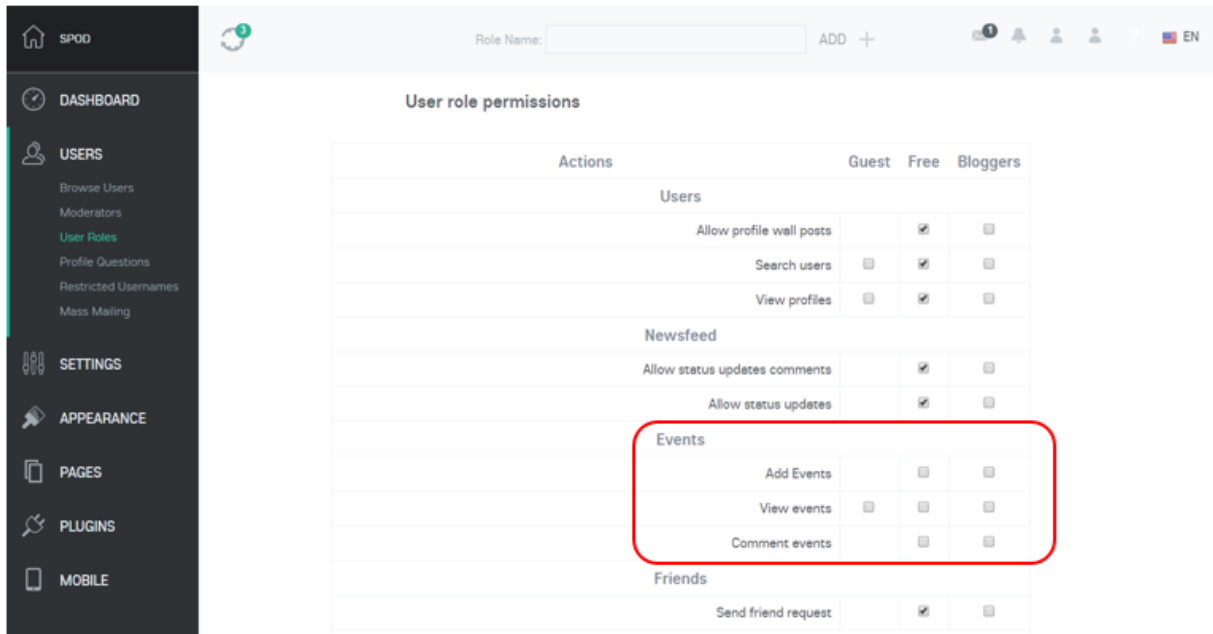
To edit the email template, enter the search term, for example “Hello” term, to the **OR** field and click **GO**.

The following table shows the default values in the “*Spod notification system*” plugin:

<i>Spod notification system</i>	
<i>(default values)</i>	
<i>Original values: English (en)</i>	<i>Translation: English (en)</i>
{text key='spodnotification+site_name'}	DUBLIN (or PRATO, ...) SPOD
{text key='spodnotification+hello'}	Hello
{text key='spodnotification+contact_info'}	Contact info

9 EVENTS

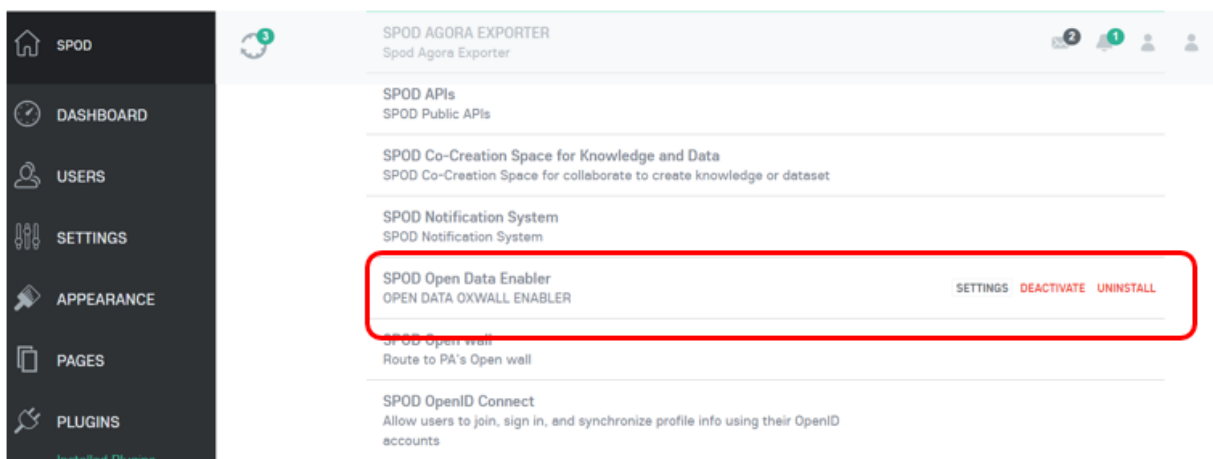
To allow to create event based on user roles



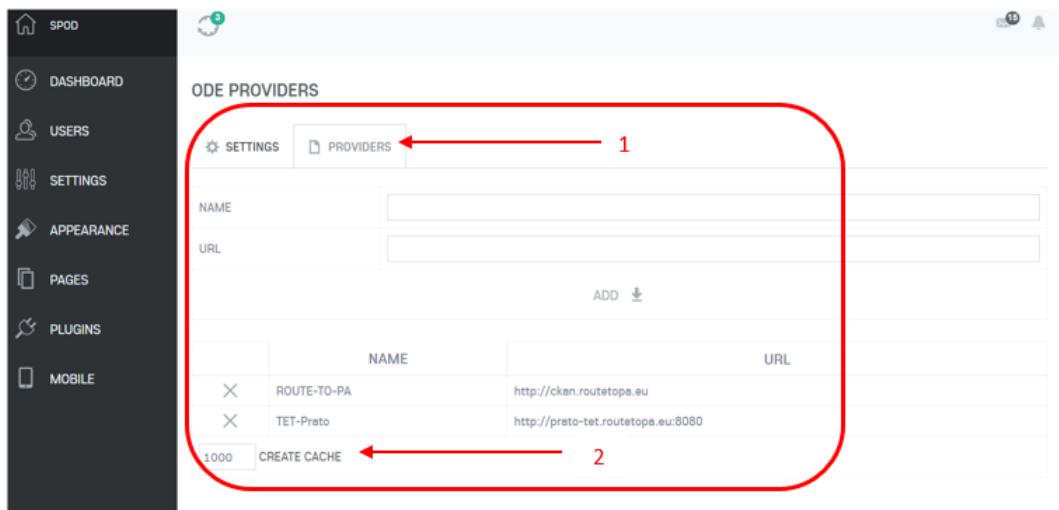
10 ADD NEW OPEN DATA PROVIDER WITH CACHING MECHANISM

This section describes how to add a new open data portal and updating with caching mechanism.

Select, among the Installed Plugins, the “SPoD Open Data Enabler” plugin and click on the “Settings” link

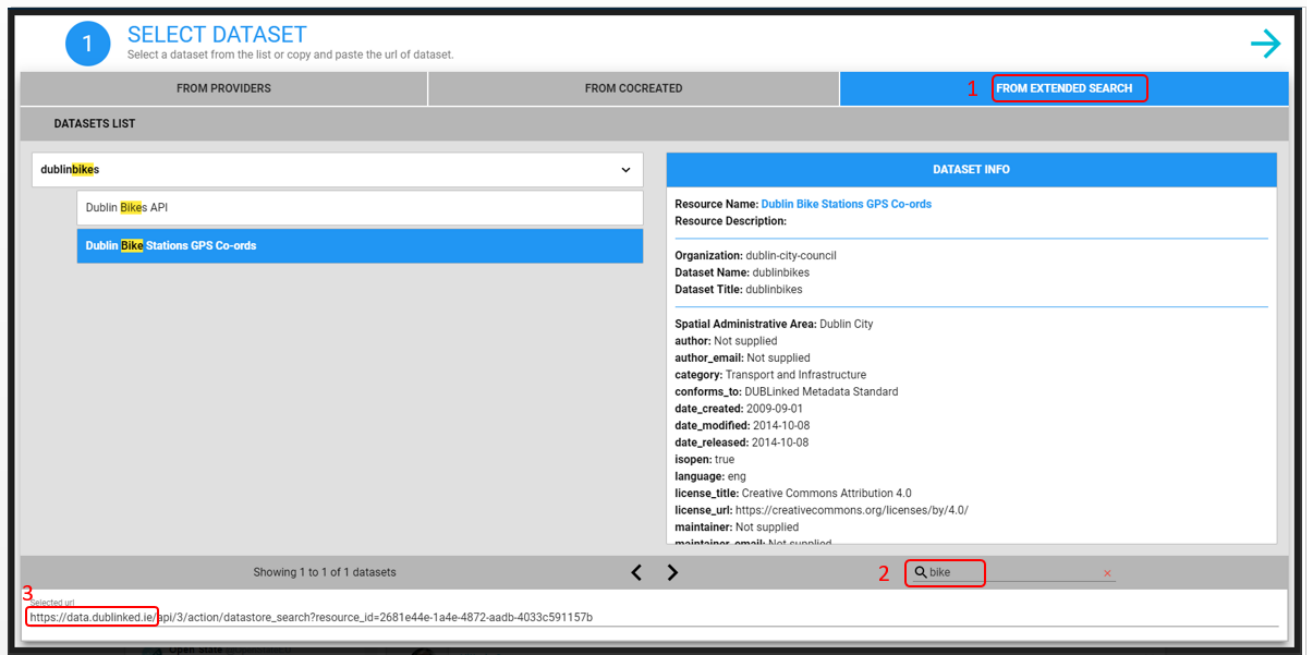


and a new UI showed. The “PROVIDERS” tab (see screenshot below (1)) allows to add new open data portals and updating of all new open data portal is done with filling out (specified quantity of the datasets of the Open Data provider, for example, 99999 allows a complete updating of all datasets in each provider) the “Create Cache” field and clicking on “CREATE CACHE” link (see screenshot below (2)).



11 INTEGRATING SPOD WITH ULTRACLARITY

In the Controllet, “FROM extended search” tab (see 1 in the screenshot) allows to search a dataset (see 3 in the screenshot) filling in the “search” field (see 2 in the screenshot)



Compatibility with Ortelio’s Ultraclarity engine allows to show data coming from a query to the Ortelio Ultraclarity engine.

Pilots	Ultraclarity ROUTE-TO-PA instances	Indexes for open data repository
Prato Town Council (Italy)	http://uc1.ortelio.co.uk/	<ul style="list-style-type: none"> • http://ckan.routetopa.eu/ • http://dati.lazio.it/
NL partners have the same portals)	http://uc2.ortelio.co.uk	<ul style="list-style-type: none"> • https://www.dataplatform.nl/data • https://data.overheid.nl/data
Dublin Town Council (Ireland), indexes	http://uc4.ortelio.co.uk	https://data.dublinked.ie

The DATA API in the dutch open data, named “<https://data.overheid.nl/data>”, should be enabled to make the datasets ready for visualization in SPOD. Actually, these API are not enabled.

An example of address url = <http://uc2.ortelio.co.uk/>

Pilots 2 & 3 (Netherlands) - UltraClarity

API

Search engine for opengov data

The objective of UltraClarity is to **promote transparency** and help people use public open data.

UltraClarity is indexing the full text of **3,280 documents (PDF, DOC, etc)** published in the following repositories:

- <https://www.dataplatform.nl/data>
- <https://data.openstate.eu>

Key features

- Full text search engine,
- Search filters by organization, type, etc.,
- Optical Character Recognition (OCR),
- Document image preview in search results,
- High speed and usability.

About

UltraClarity is a research prototype created by **Ortelio Ltd** in the context of the ROUTE-TO-PA H2020 Research Project. ROUTE-TO-PA has received funding from European Union's Horizon 2020 research and innovation programme under grant agreement No 645860.

An example of key search:

Search box = “monument”, find a total of 58 links

uc2.ortelio.co.uk/search/monument

Pilots 2 & 3 (Netherlands) - UltraClarity PROTOTYPE API

Total: 58

Order by: Data Relevance

Search for: monument

1. <https://ckan.dataplatform.nl/dataset/06fa5613-ec8f-4e43-ba2f-db986615075e/resource/067c3b8b-1ee3-45d0-85f6-ba18cd64359d/download/bomenhiversum.json>
<https://www.dataplatform.nl/data>
 ... het imposante Belgenmonument (1917). Het **monument** is een geschenk van de ... Eerste Wereldoorlog. Bij het **monument** hoort een fraai aangelegde tuin. ... sfeer en het karakter van het **monument**. De tuinarchitect wilde een geordende tuin ... Naast de rotonde ligt het **monument** 1940-1945."AODK_TITEL:"Rotonde ...

2. <https://ckan.dataplatform.nl/dataset/cc1d40ba-cada-4779-981f-f981c9ee5f8/resource/94c9a26d-c8f4-47df-bbfc-160273ed13b1/download/monumentensdam.json>
<https://www.dataplatform.nl/data>

3. <https://ckan.dataplatform.nl/dataset/df462c15-7965-4c1b-aceb-3c641f01cf2c/resource/3ac8692-6b38-451a-9508-dc2189105efd/download/amersfoort-opendata-aibmorzaken.csv>
<https://www.dataplatform.nl/data>

4. <https://ckan.dataplatform.nl/dataset/83b9dab3-683d-405d-9fcb-62a4af19ff03/resource/23c93775-fa74-4d8f-afe0-12577db81912/download/amersfoort-amersfoort-aibgonroerendgoed.json>
<https://www.dataplatform.nl/data>

5. <https://ckan.dataplatform.nl/dataset/5a950bc1-9127-4ccb-8f88-4717b2c6c2e3/resource/4d6431b2-4fd8-4641-b20b-9f407de49ed2/download/amersfoort-amersfoort-aibgsgroenezones.json>
<https://www.dataplatform.nl/data>

Extra options

Search

Q Search

monument

Search

To set Ultraclarity instances of open data repository in SPOD, following the guidelines described in the “ADD NEW OPEN DATA PROVIDER WITH CACHING MECHANISM” section and the setting the “ULTRACLARITY” field of ODE plugin (see below screenshot) selecting Ultraclarity instances for each Pilot of the above table:

SPOD

DASHBOARD

USERS

SETTINGS

APPEARANCE

PAGES

PLUGINS

MOBILE

ODE SETTINGS

SETTINGS PROVIDERS

DEEP URL	http://deep.routetopa.eu/deep_i_17/DEEP/
DEEP DATALET LIST	http://deep.routetopa.eu/deep_i_17/DEEP/datalets-list
DEEP CLIENT	http://deep.routetopa.eu/deep_i_17/DEEPCLIENT/js/deepClient.js
DEEP COMPONENTS	http://deep.routetopa.eu/deep_i_17/COMPONENTS/
POLYMER WEBCOMPONENT	http://deep.routetopa.eu/deep_i_17/COMPONENTS/bower_componer
ULTRACLARITY	http://uc2.ortelio.co.uk/

SUBMIT

12 LANGUAGE

This section describes how to modify the language to your translation requirements on whole platform also in the admin panel.

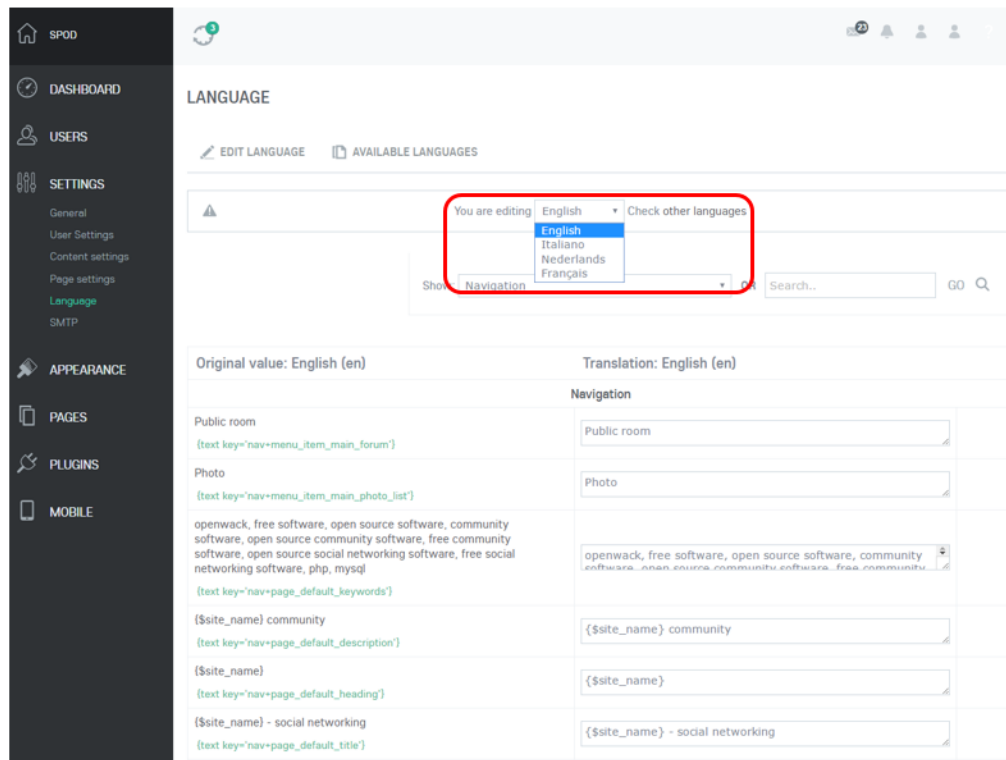
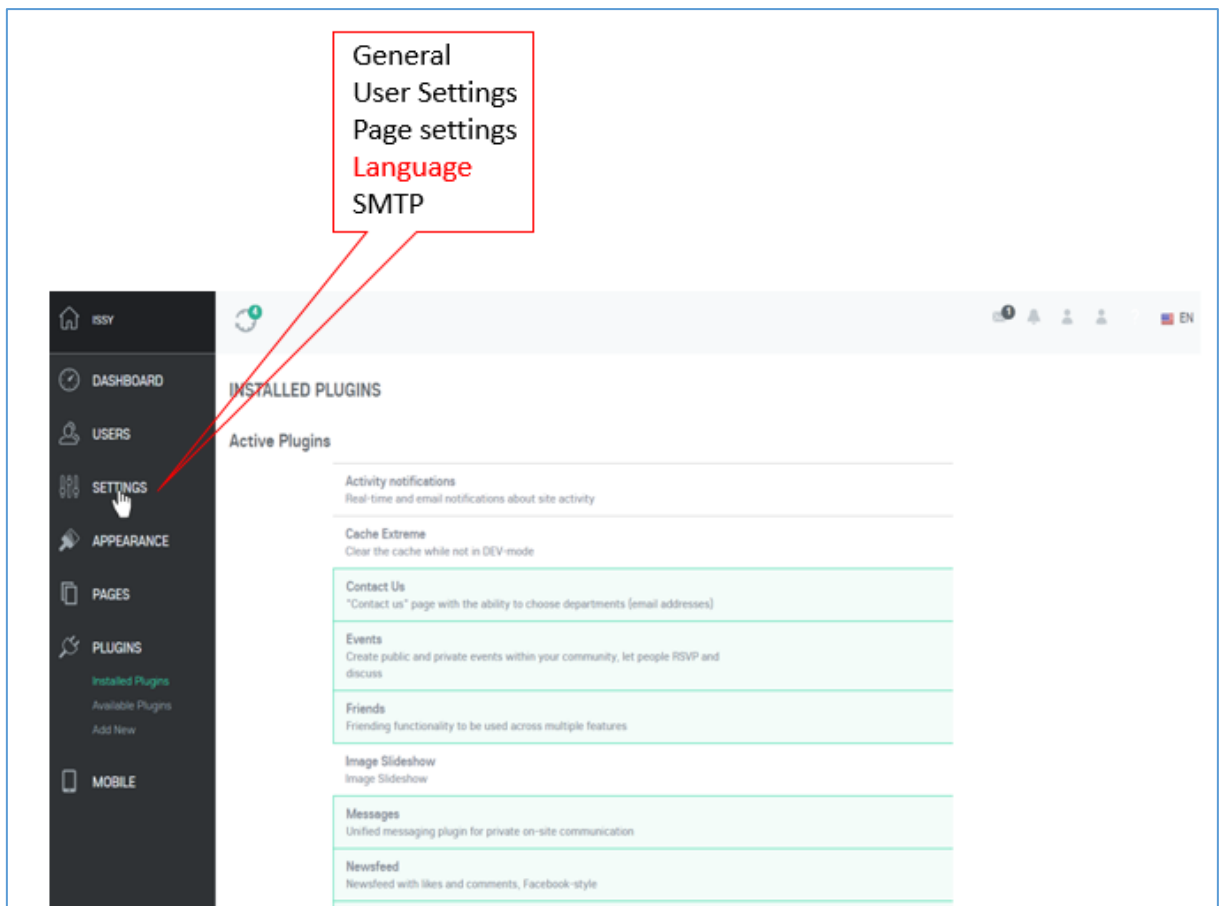


Figure 3: Management all languages (i.e., English, Italian, Nederland and French) on the SPOD

12.1 EDIT LANGUAGE (ENGLISH VERSION)

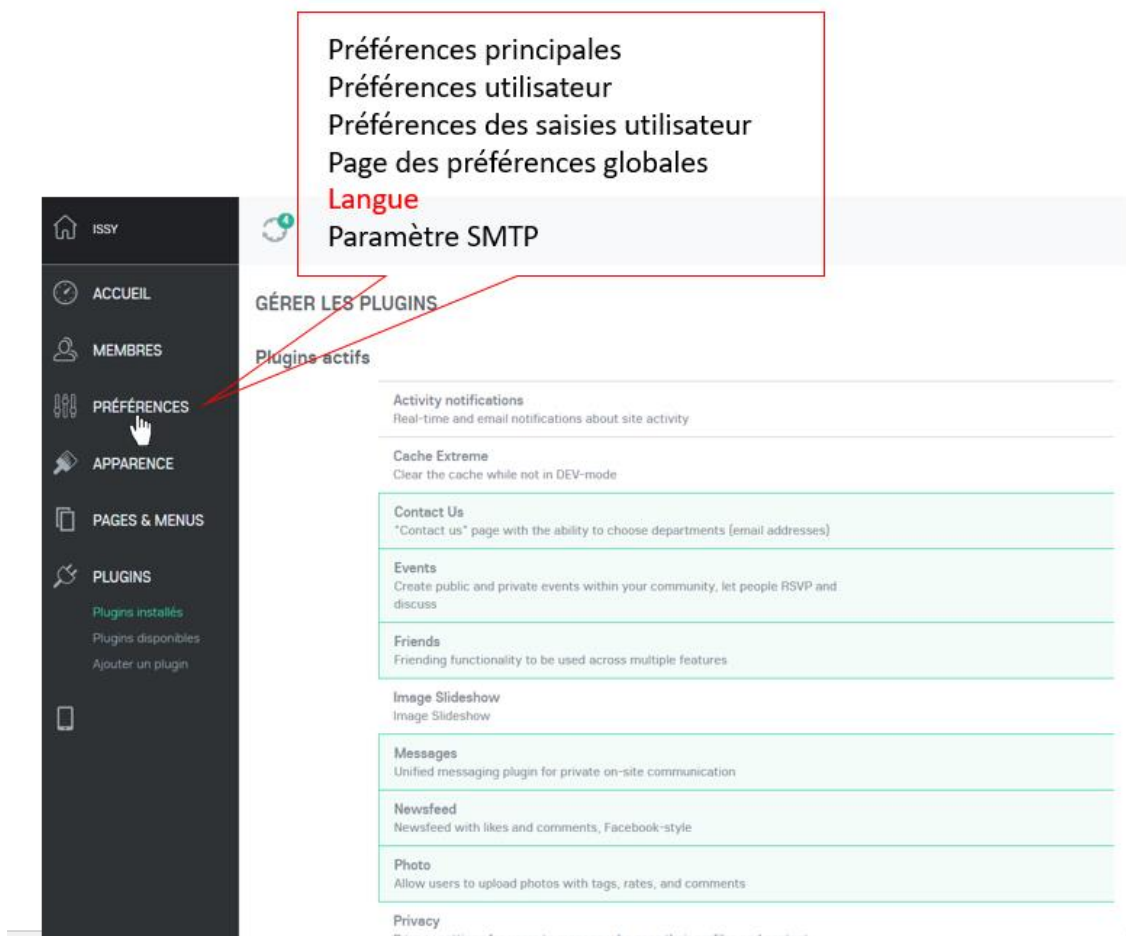
Got to SETTINGS -> Language (see screenshot below)

(See on line documentation at <https://wiki.oxwall.com/user-manual/settings:language>)

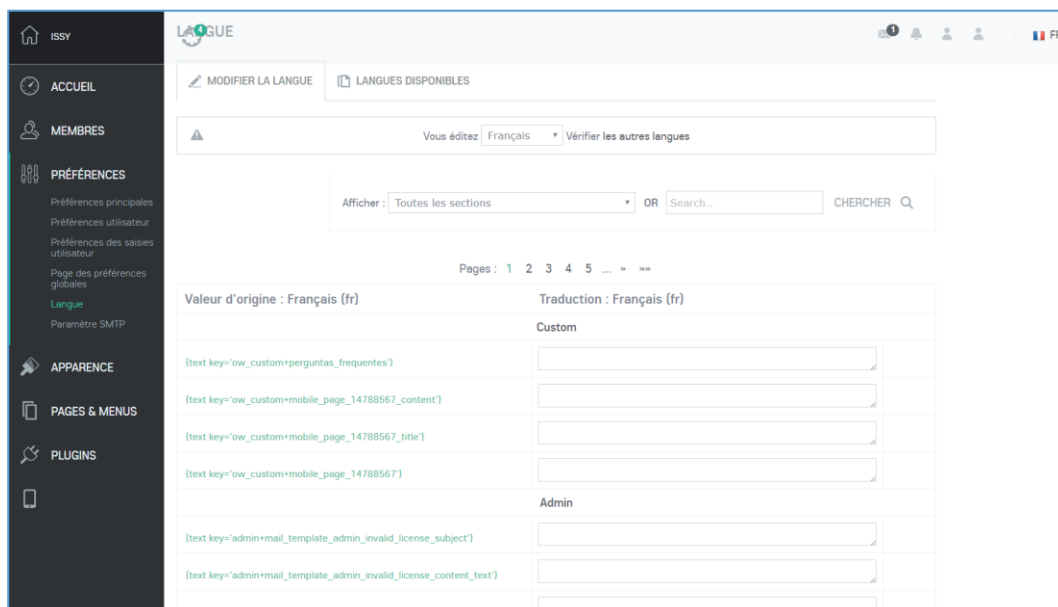


12.2 EDIT LANGUAGE (FRENCH VERSION)

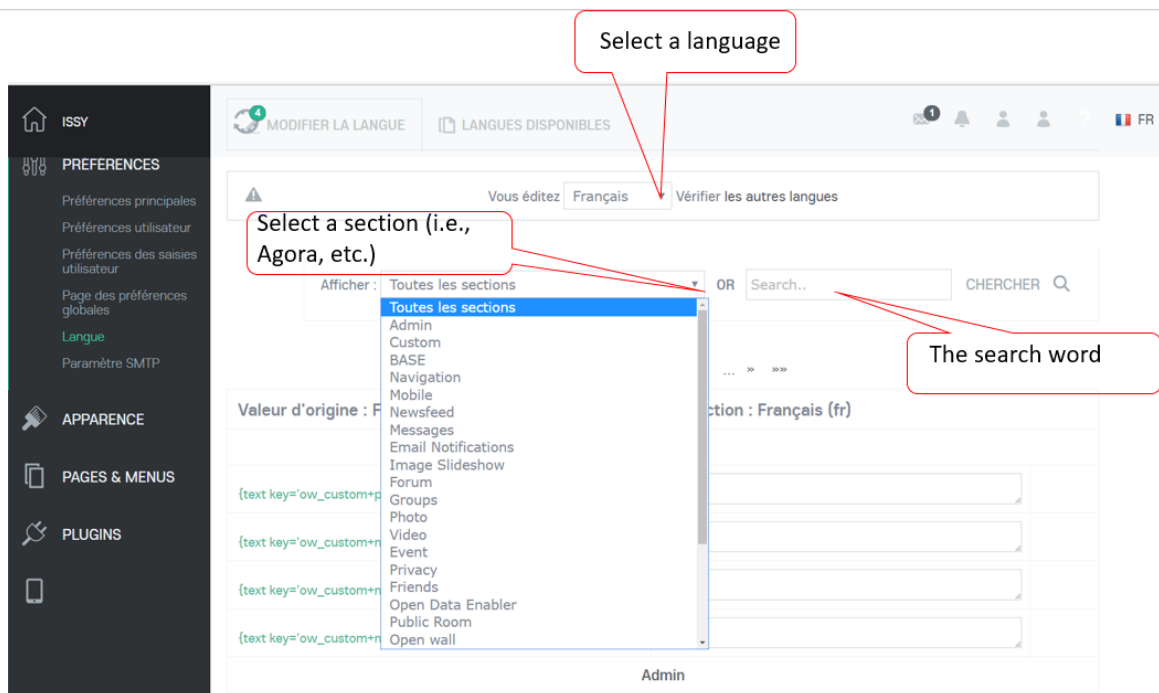
Got to PRÉFÉRENCES -> Langue (see screenshot below)



After clicking the “Langue”, the following page opens and in the “MODIFIER LA LANGUE” section you can now modify very carefully each string.



You can select the language (i.e., EN, FR, IT, NL), the section (i.e., Agora, Cocreation, NewsFeed etc.) and/ or the text to search



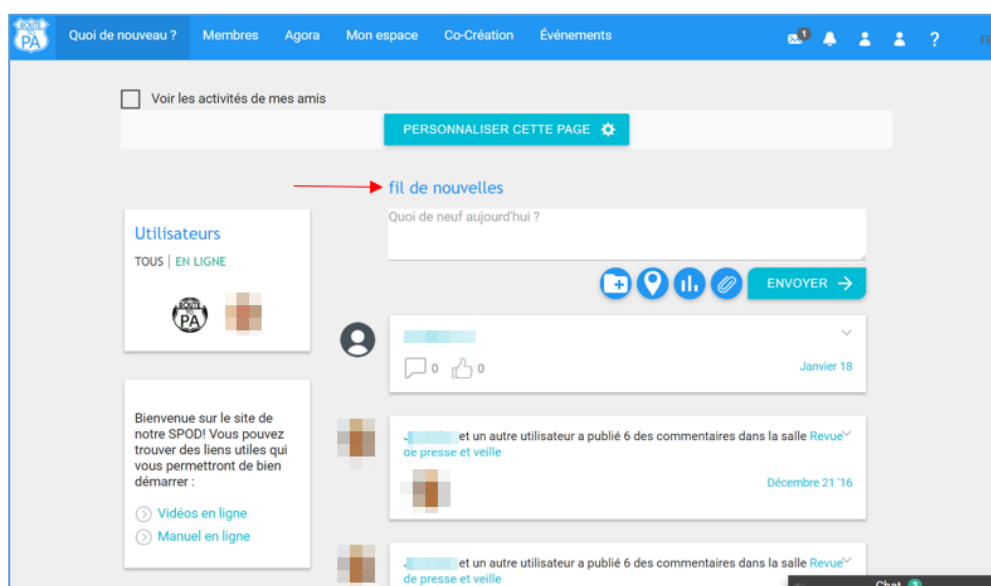
12.2.1 EXAMPLE: EDIT LANGUAGE

If you know a string to modify, you can insert the text to search in the search form (on the right of the screenshot)

Afficher : OR CHERCHER 🔍

Example

To modify the text "fil de nouvelles" in the "Quoi de nouveau" page



In admin panel, the "LANGUAGE" page, insert the text, e.g. insert "fi de nouvelles"

ISSY

ACCUEIL

MEMBRES

PRÉFÉRENCES

APPARENCE

PAGES & MENUS

PLUGINS

LANGUE

MODIFIER LA LANGUE

LANGUES DISPONIBLES

Vous éditez

Français

Vérifier les autres langues

Afficher :

Toutes les sections

OR

fil de nouvelles

CHERCHER

Résultat de la recherche pour le mot clé : fil de nouvelles

Valeur d'origine : Français (fr)	Traduction : Français (fr)
Newsfeed	
fil de nouvelles {text key='newsfeed+widget_feed_title'}	fil de nouvelles
fil de nouvelles {text key='newsfeed+auth_group_label'}	fil de nouvelles

The result of the search is the following:

Valeur d'origine : Français (fr)	Traduction : Français (fr)
Newsfeed	
fil de nouvelles {text key='newsfeed+widget_feed_title'}	fil de nouvelles
fil de nouvelles {text key='newsfeed+auth_group_label'}	fil de nouvelles
fil de nouvelles {text key='newsfeed+admin_page_title'}	fil de nouvelles
fil de nouvelles {text key='newsfeed+admin_page_heading'}	fil de nouvelles

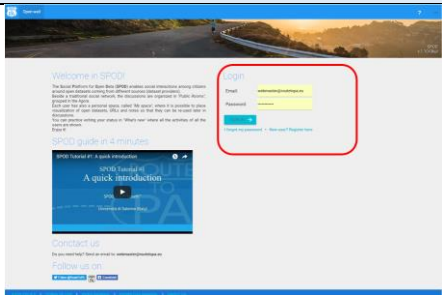

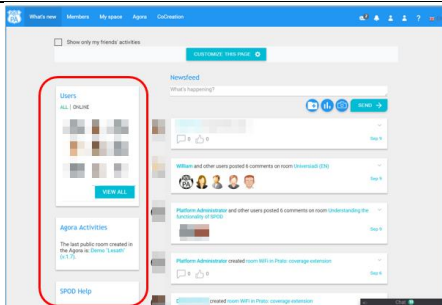
There are a key/value pair (key and value), on the left side, and the values to be changed on the right side each (see below screenshots)

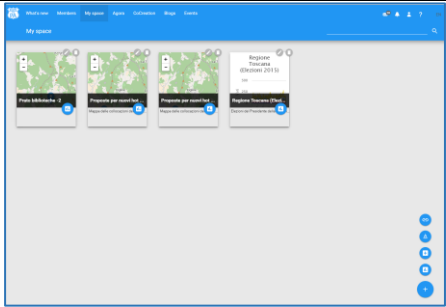
«Quoi de nouveau ?» page

Valeur d'origine : Français (fr)	Traduction : Français (fr)
Newsfeed	
fil de nouvelles {text key='newsfeed+widget_feed_title'}	fil de nouvelles
fil de nouvelles {text key='newsfeed+auth_group_label'}	fil de nouvelles
fil de nouvelles {text key='newsfeed+admin_page_title'}	fil de nouvelles
fil de nouvelles {text key='newsfeed+admin_page_heading'}	fil de nouvelles

12.2.2 HOW TO IDENTITY SECTIONS IN SPOD

Define a few names of keys to identify the corresponding page in SPOD platform:

Key	Description	Screenshots
Open Wall	First page before the authentication	
Open data enabler	Datalet Button	
Newsfeed	Identify the page: What's New (En) or Novità (It),	

Co-Creation Space for Knowledge and Data	Co creation data and knowledge rooms	
Agora	Agora and each discussion room in Agora	